

# **Trinity Presbyterian Church (USA)**

**Cherry Hill, New Jersey**



**Annual Report 2018**



**Agenda**  
**Ecclesiastical Meeting**  
**February 10, 2019**

1. Call to Order- The Reverend Ms. Sarah Craven
2. Opening Prayer
3. Call to Meeting
4. Establishment of Quorum – Margery Sly, Clerk of Session
5. Approval of Minutes of Annual Ecclesiastical Meeting, February 11, 2018
6. Approval of Minutes of Congregational Meeting, December 9, 2018
7. Election of Officers
8. Reception of 2018 Annual Report
9. Approval of 2019 Minister’s Terms of Call
10. Old Business
11. New Business
12. Necrology and Memorial Prayer of Thanksgiving
13. Adjournment
14. Closing Prayer- The Reverend Ms. Sarah Craven

**Agenda**  
**Corporation Meeting**  
**February 10, 2019**

1. Call to Order –Donna Croker President, Board of Trustees
2. Opening Prayer (Closing Prayer of the Annual Ecclesiastical Meeting)
3. Approval of the Minutes of the Corporation Meeting, February 11, 2018
4. Report of the Nominating Committee- Cosmo Digneo, Convener

Election of Trustees

Class of 2021

Julie Blair  
Peter Bowman  
Janet Cohen  
Rich Fletcher  
Rick Fletcher  
David Large  
Tracy Miller  
Gary Naumick

5. Dismissal of 2018 Nominating Committee
6. Report of Auditing Committee- Bill Stockwell, Convener
7. Review of 2018 Financial Reports
8. Presentation of 2019 Budget
9. Old Business
10. New Business
11. Adjournment
12. Closing Prayer

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**Annual Ecclesiastical Meeting of  
Trinity Presbyterian Church (U.S.A.)  
Cherry Hill, New Jersey  
February 11, 2018**

The sixtieth Annual Ecclesiastical Meeting of the organization of Trinity Presbyterian Church (U.S.A.), Cherry Hill, New Jersey, was called to order by the Moderator, the Reverend Dr. Gregory C. Faulkner, on February 11, 2018, at 10:30a.m. in the Sanctuary. Dr. Faulkner opened the meeting with prayer.

The first of order of business was to nominate a Clerk Pro Tem. Janet Cohen was nominated and it was voted to approve her appointment.

The Clerk Pro Tem declared that a quorum was present.

It was voted to **approve** the minutes of the Annual Ecclesiastical Meeting of February 12, 2017, and the congregation meeting minutes of November 26, 2017.

There being no questions about the report, the congregation **voted** to receive the 2017 Annual Report as printed and distributed.

After Rev. Dr. Faulkner and Rev. Craven recused themselves, the Clerk Pro Tem presented the 2018 Terms of Call for Reverend Dr. Gregory C. Faulkner (as found in the annual report):

- Salary: \$103,400 (include a housing allowance of \$50,000)
- Reimbursable Expenses: \$6,000 (includes automobile, books, cell phone, and personal business expenses)
- Continuing Education Expenses: \$1,500
- Vacation: One month consisting of 4 or 5 Sundays depending on when taken. May be split into non-contiguous weeks at the discretion of the Session
- Continuing Education: Two weeks (does not count as vacation time) cumulative to a maximum of six weeks
- Paid Federal Holidays: 10
- Sick Days: 10 working days
- Mortgage Loan: \$112,298 (Balance as of 12/31/2017)

In addition, we will pay regularly in advance to the board responsible for benefits a sum equal to that requisite percentage of his salary which may be fixed by the General Assembly of the Presbyterian Church (U.S.A.) for participation in the Benefits Plan of the Presbyterian Church (U.S.A.) including both pension and medical coverage, or any successor plan approved by the General Assembly.

The Clerk Pro Tem presented the 2018 Terms of Call for Reverend Sarah Craven (as found in the annual report):

- Salary: \$53,140 (include a housing allowance of \$20,000)
- Reimbursable Expenses: \$3,000 (includes automobile, books, cell phone, and personal business expenses)
- Continuing Education Expenses: \$1,500

- SECA Allowance: \$2,000
- Vacation: One month consisting of 4 or 5 Sundays depending on when taken. May be split into non-contiguous weeks at the discretion of the Session
- Continuing Education: Two weeks (does not count as vacation time) cumulative to a maximum of six weeks
- Paid Federal Holidays: 10
- Sick Days: 10 working days

In addition, we will pay regularly in advance to the board responsible for benefits a sum equal to that requisite percentage of your salary which may be fixed by the General Assembly of the Presbyterian Church (U.S.A.) for participation in the Benefits Plan of the Presbyterian Church (U.S.A.) including both pension and medical coverage, or any successor plan approved by the General Assembly.

Hearing no questions, both terms of call were **approved** by voice vote.

There was no Old Business.

There was no New Business.

It was **voted** to adjourn the congregational meeting at 10:40 a.m., and Rev. Dr. Faulkner offer the closing prayers.

Respectfully submitted,

Elder Janet H Cohen  
Clerk Pro Tem

Reverend Dr. Gregory C. Faulkner  
Moderator

**Annual Corporation Meeting of  
Trinity Presbyterian Church (U.S.A.)  
Cherry Hill, New Jersey  
February 11, 2018**

The sixtieth Annual Meeting of the Corporation of Trinity Presbyterian Church (U.S.A.), Cherry Hill, New Jersey, was called to order on February 11, 2018, at 10:42 a.m. by the President of the Board of Trustees, Bill Kain. The closing prayer of the Annual Ecclesiastical Meeting, delivered by Dr. Faulkner, served as the opening prayer.

The Clerk Pro Tem, Janet Cohen, confirmed to the President of the Board of Trustees, that a quorum was present to conduct the business of the Corporation.

A motion to accept the minutes of the Congregation Meeting of February 12, 2017, was presented by the President, moved, seconded and **approved** by voice vote.

The President of the Board of Trustees asked Donna Croker, chair of the 2017 Nominating Committee, to present the slate of new members for the Board of Trustees:

Class of 2020:

Cosmo Digneo  
Larry Miller  
Bradford Ritchie  
Shawn Smolsky  
Barbara Wilson  
Kimberly Windt  
John Young

Class of 2018:

Katie Carboni (to fill a one-year vacancy for the Class of 2018)

The President called for any additional nominations from the floor for Trustees. There being none, a motion was made and seconded that the slate be accepted. The motion was **approved** by voice vote.

The President dismissed the nominating committee with thanks.

Convener William Stockwell, presented the report of the 2017 Audit Committee. He reported that the committee consisted of Kyle Allen, Brad Ritchie and Bill Stockwell. They met with Treasurer, Debby Talbott on September 27, 2017, to review of the 2017 financial records to the church and its programs. The committee reports that the records are accurate, in good order, compliant, and reflect the requirements in the procedures manual. The committee also reviewed the new procedures for recording EasyTithe donations. Further, a review was made of the credit card disbursement, assurance that the contracts were compliant and that adequate insurance policies were in place. The committee once again acknowledged with thanks, the good work, cooperation, and professionalism of Treasurer, Debby Talbott.

A motion was made to accept the Audit Report, which was seconded and **approved** by voice vote. Mr. Stockwell dismissed the Audit Committee with thanks.

Mr. Kain then reviewed the 2017 financial reports by referring to the written reports which were distributed as part of the Annual Report. The 2017 budget results and 2018 proposed budgets were reviewed and discussed at the January 28, 2018, budget forum, and the budget was approved by the Session that day after the meeting.

Mr. Kain reported that some of the highlights of the year were that the investment funds were in good shape thanks to the guidance of Brad Ritchie and that some of the funds were used for bathroom renovations in Witherspoon and renovation of the sanctuary organ. Last year we came within \$8,000 of the pledge income and that the non-pledge income differential approached the pledge income deficit providing for a slight difference in income. With careful planning by the committee, we ended the year well within budget. The per capita income was up, and the Trinity Nursery School finished the year with a profit. Reserves were not needed in the amount budgeted. Mr. Kain indicated that the 2018 pledge amount had increased over 2017, and that we received pledges from 30 new pledging units.

For 2018, the Session approved a balanced budget with anticipated pledge income up over 2017 by \$10,000. There were 232 pledging units including the 30 new pledges. Congratulations to the congregation on a successful stewardship campaign.

Highlights of the 2018 budget include getting an accompanist to help Mrs. Marcelli with the children's choirs, encouraging the Children's Ministry team to use their funds to help grow the programs, imminent installation of solar panels which will reduce the electricity line in the expenses, a new cleaning company which may also service the nursery school. Our benevolences are at 8% of the budget and we hope that it can approach 10% as it once was.

The congregation had no questions about the 2017 outcomes or 2018 budget.

Mr. Kain then asked for any Old Business that needed to come before the corporation. Hearing none, he asked whether there was any New Business. Hearing no New Business, the President asked that a motion be proposed to adjourn the meeting.

Upon motion being made and duly seconded, it was **voted** by voice to adjourn the meeting at 10:55 a.m. Rev. Gregory Faulkner thanked Bill Kain and Debby Talbott for their work as well as Sue Nork for the arduous task of assembling the annual report and then offered the closing prayer.

Respectfully submitted,

Elder Janet H Cohen  
Clerk Pro Tem

William Kain  
President

**Trinity Presbyterian Church  
499 Route 70 East  
Cherry Hill, New Jersey 08034-2462  
Congregational Meeting  
December 9, 2018**

A congregational meeting of Trinity Presbyterian Church (U.S.A), Cherry Hill, New Jersey, for the purposes of electing leadership for 2019 was called to order by the Moderator, the Reverend Dr. Gregory C. Faulkner, on December 9, 2018, at 10:40 a.m. in the Sanctuary. Dr. Faulkner opened the meeting with prayer.

The Clerk of Session declared that a quorum was present.

Rev. Faulkner called on the chair of the 2018 Nominating Committee, Cosmo Digneo. He thanked the committee, which included Bridget Boyle, Hersh Craven, Donna Croker, Kristi Paulson, Steve Skill, and Pat Turner.

Elder Digneo then presented the slate for the Elders, Class of 2021:

**Class of 2021**  
Peter Bowman  
Janet Cohen  
Rich Fletcher  
Rick Fletcher

David Large  
Tracy Miller  
Gary Naumick

The floor was opened for nominations. There being none, it was voted to close the nominations. The slate was **approved** by voice vote.

He then presented the slate for the Deacons, Class of 2021:

**Class of 2021**

Vijay Charles  
Steve Czajka  
Mary Ellen Linton  
Joe Marcelli  
Kelly Murray  
Kristi Paulson  
John Smith  
Randy Southworth  
Cheryl Waraas  
Diana Williams

**Class of 2020**

Julia Clarke (2-year term)

**Class of 2019**

Sean Desjardins (1-year term)

The floor was opened for nominations. There being none, it was voted to close the nominations. The slate was **approved** by voice vote.

Elder Digneo then presented the slate for the **2019 Audit Committee**:

Jennifer Dukelow, Convener  
Anthony Ceneviva  
Linda Wean

The floor was opened for nominations. There being none, it was voted to close the nominations. The slate was **approved** by voice vote.

Elder Croker then presented the slate for the 2019 Nominating Committee Members-at-Large:

Donna Croker  
Linda Flanary  
Melissa Smith

The floor was opened for nominations. There being none, it was voted to close the nominations. The slate was **approved** by voice vote.

Elder Digneo thanked the nominees and all the people who considered running or who ran. Rev. Faulkner thanked Elder Digneo for his leadership.

The congregation, having addressed the agenda item specified for the meeting, a motion was received, seconded, and **approved** to adjourn. Rev. Faulkner closed the meeting with prayer at 10:50 am.

Respectfully submitted,

Margery N. Sly  
Clerk of Session

Rev. Dr. Gregory C. Faulkner  
Moderator

### **Senior Pastor/Head of Staff**

Almost every year since I have been serving as a pastor in the Presbyterian Church (USA), someone will ask me if we *have* to produce an annual congregational report. The Book of Order does state that “the committees, bodies and organizations” of each congregation “shall report annually all proceedings and actions” for the review and encouragement of the Body. This document is in fulfillment of that direction from the Book of Order.

The Rev. Ms. Sarah Craven and the Reverend Mr. Barry Gruver have continued in their various ministries. They have made my life better and, I believe, my pastoral and administrative ministry stronger. I am deeply grateful for working with both Sarah and Barry. We have, in varying ways, tried to share God’s love with our congregation, as well as those beyond our church family. The ability to share God’s love through our congregation is often enabled and supported by the dedicated efforts of our dedicated and very hard-working staff. Besides me, Sarah, and Barry, we are served by: Alysia Sieh Badskey, Pam Dougherty, Larry Hall, Brian Kain, Lisa Marcelli, Sue Nork, Marina Pappas, and Debby Talbott. Their work is always marked by our transitions. Babies are baptized. Children are taught the Bible stories. Youth are formed in Christian faith. Committees meet. Choirs sing and ring. Mission work is carried out here and far away. The sick are visited. The needy are supported. The grieving are comforted. The dead are buried. The faithful gather for worship in season and out of season. All of this and much more is accomplished by the grace of God and the consistent efforts of you, the Trinity family. All of these many tasks of ministry—and all those that I haven’t mentioned here—are either led, undergirded and/or supported by our great staff. I am glad to once more affirm that it is a joy and an honor to work with each and every one of these dedicated servants of the Lord. Their commitment to ensuring Trinity has a vital ministry is unmatched. If you are reading this, then I want to ask you (as I did last year) to take a moment to let them know you both value and appreciate their service to Christ and to our congregation; be assured that, for many of you, it has been due to their loving service that you and others have experienced the love of God.

It has been a joy for me, personally and professionally, to have Brian Kain as the newest member of our team; I was glad to see Brian transition on July 1 from serving as our Interim Music Associate to serve as our Music Associate. I am grateful to the music he brings to our congregation and the spirit with which he offers his gifts among us. It has been another way God’s love has been shared here at Trinity. As happy as it was to welcome Brian, I was sad to see our longtime Property Manager, Larry Hall, leave our team. Due to the continued financial constraints of our budget, it was deemed best to phase out the Property Manager position and increase the use of a cleaning service, along with our hoped-for increase in volunteerism among our church family.

This is a good place for it to be pointed out that without your energy and effort, our corporate ministry cannot be as vital as we would all like. There are many ways that you can help us continue to be an inviting community following Christ for life. If you need help finding your place, give me or Sarah a call....please!

Speaking of energy and effort in sharing God's love, just as I am grateful for our staff, I am feeling equally grateful for our Elders and Deacons.

The work of the Ruling Elder and the Deacon is a weekly task that takes energy and enthusiasm and prayer. All of us owe our Ruling Elders a great debt of gratitude for their discerning leadership of our congregation; our meetings this year have been especially characterized by a greater movement toward thinking strategically about our congregation's ministry and how to best carry out our vision for the next chapter of TPC's life. We face challenges; have no doubt of that. We are living in an age and a society where church involvement continues to decline. Such decline means that the Session must be clear about its God-given task of prayerfully leading our congregation in the vital ministry to which we believe the Lord Jesus is calling us. Such strategic and discerning work takes time and prayer; it is not easy work. I am so very thankful that the Session—along with all of you—continue to support my pastoral ministry among you. After eleven years of very busy ministry as your Senior Pastor, I was glad to return to ministry among us with renewed focus and energy thanks to my 2017 sabbatical.

Our Deacons, who lead us in works of service, compassion and fellowship, also deserve our heartfelt thanks not only for all of their service to us and the greater community, but for the way they have served this year: with unflagging joy and abiding concern for others. Surely, our church officers have come to meetings and been out doing ministry at times when they were weary, and yet they were there, doing the work of Elders and Deacons and finding joy in their service. These faithful women and men lead us in showing the love of God in this world and I am grateful for each and every one of them and their prayerful service to Christ among us.

I am grateful to our staff and church officers for their commitment to Christ and to each of us; in a year that has had its share of sadness within our congregation and within the larger nation and world, our commitment to follow Christ Jesus has been a witness to God's abundant love for the world. This has been clearly seen in our corporate worship each week. Worship in 2018 was again a weekly time of refreshment and inspiration that fed us deeply of the Spirit's goodness! I often think that worship cannot get any better and then the choirs and musicians, by the loving grace of God, seem to outdo themselves. The musical gifts shared with us have been used by the Holy Spirit to inspire us, move us, encourage us, heal us. The lay leadership in worship has been tremendous this year. The power of our God in our midst perhaps has been most clearly seen as we have grieved the loss of so many wonderful friends; it was truly a year of transitions. As we bore witness to our hope in the resurrection, we also supported one another as we bid farewell to loved ones. It was this commitment to one another when facing that greatest of transitions that once more convinced me of the abiding health of our congregation. Worship—whether in lament or rejoicing—was a sign of the Spirit's presence in our midst.

So I end the year of our Lord 2018 with a renewed sense of our having a great purpose as a church family—to love and to share that love with the world. Together we have brought into being, by the grace of God, an amazing year of ministry, worship, mission and education. I have joy today because of the people who work for us and for the leaders who guide us and for every member who is part of our church family. I am hopeful because I believe the next year will be—God

willing—more of the same: powerful worship, terrific music, loving fellowship, compassionate ministry, stimulating conversations, joyful mission. As you read this annual report, you will not simply be seeing facts and figures, you will be hearing the story of a people of deep faith who each and every week are finding their lives filled with life-transforming joy because of the undying love of God revealed in Jesus Christ. You will read about our ministries and missions and you will find in every page some reason to have hope—for Trinity and for our world.

I again invite you to find your place of fellowship and your place of service among your church family and to experience in all the ways offered here the love of our Triune God. If you will do that, you will be experiencing anew the love of God that changes us and empowers us to change the world. If each of us in the Trinity family will continue in this pilgrimage of love, we will have great cause to continue

As Ever, Hoping Big!  
Gregory

### **Associate Pastor**

2018 has been another wonderful year at Trinity. I've been excited to continue many of the programs that I've been working with since I first started and happy to add a few new endeavors. Christian Education and Mission continue to be my focus with a variety of other things to keep every day different.

I continue to coordinate our Commissioning classes and to teach the 8<sup>th</sup> grade class every Wednesday night. It is always a great way to get to know the kids. I also lead youth group on Sunday nights and helped coordinate our summer mission trip to West Virginia. Mixers and Mission continued through the Spring and saw a great level of participation. Lisa Marcelli and I began our second year of the program this fall and continue to see interest from the youth. A huge thanks goes to all the volunteers who give their time weekly or take vacation from work to help make these programs so successful.

I've continued to lead the children once a month in *Worship with Children* over in Witherspoon. The children still seem to engage in the stories and are slowly being prepared for the flow of worship. One of the children commented this fall that our great feast was a lot like communion. I told him that's exactly right! I also enjoyed leading thirteen of our children in a communion class in November, so that when they are with us in worship, they will understand the meaning better. We even had some homemade grape juice that the children squeezed.

George Sanders and myself trained our first group of Stephen Ministers in the spring. We had four adults meet every Thursday from January to the beginning of June. We are working on partnering all of our Stephen Ministers with a care receiver, but it has been a bit slower making those connections. I'm hopeful this program will support many in the midst of grief in the future.

The PW women had a new one-day retreat out at Medford Leas in February to allow those who are unable to join us for the weekend retreats every other year to have an opportunity to join in. It was a wonderful day with the group of women looking at Her Story, My Story, Our Story: Women from Biblical Times to Present. I was also able to later facilitate Woodbury Presbyterian's first women's retreat in April.

We made some great connections with the Hispanic Worshipping Community this year. I continue to serve on the Presbytery Mission Committee and as a part of that we oversee the Camden church. Sandra, who is leading the group and training others, invited us to be a part of their summer traveling day camp. The camp took place in July and was very meaningful to those who volunteered. Both Children's Ministry and Youth Ministry confirmed their desire to continue serving alongside the Hispanic Community, so we will look for more opportunities to build relationships in the coming year.

I was also happy to help coordinate bringing a Presbyterian Peacemaker to our Presbytery for the second year in a row. Alex Awad, who comes from Israel/ Palestine, was able to meet with several of our churches.

I agreed to serve on the Johnsonburg Board of Trustees as the West Jersey Presbytery representative. Our church has had a significant connection to the camp over the years including attending youth retreats and adult mission trips to help the camp. I serve on the Programs committee and am happy to serve our church and presbytery in this way.

For my continuing education this year, I was able to take part in a Reformation tour through Germany, France, and Switzerland. We visited many of the significant places for Luther, Calvin, and Zwingli. It was wonderful to understand the roots of our faith better as well as build more connections to our wider church community.

It is a privilege to get to work with such a great staff in the office and team of volunteers. I'm blessed to be able to serve Trinity and continue to minister to so many different groups and age levels.

Reverend Sarah Craven

#### **Parrish Associate**

I've been your Parish Associate a little over six years and continue to enjoy working with Greg and Sarah, our outstanding staff and all of you. I visit primarily older members who are homebound, in health care facilities and those who can't get to worship as often as they'd like. I also assist in worship. The purpose of my ministry is to better connect us as a church family and bring God's love and the love of the congregation to our older members. Please call the church office if you know of an older member who needs a visit.

I appreciate Elder Joan Cohen, my partner in ministry, who represents the congregation as we take communion to our older members who can't get out to worship. Joan also heads up our GRACE ministry, a group of volunteers who visit older members. We work with the Deacons in their visitation ministry as well. Many of you, on your own, reach out to those in need of a friendly visit or make phone calls which mean so much. My appreciation goes out to all those involved in Trinity's caring ministries.

I also serve the larger church as Moderator of the Session of First Presbyterian Church, Janvier, and as one of Presbytery's Teaching Elder Commissioners to Synod. All Presbyterian ministers serve the larger as well as the local church.

We have a great welcoming spirit in this congregation and great fellowship which is so important in this day and age. We're blessed to have visitors worshipping with us often. It's important to be sure to greet people you don't know, introduce yourself and say you're glad to see them. The number one reason worship visitors return a second time is because someone greeted them warmly and made them to feel welcome. May God bless our outreach effort. Best wishes to everyone and God bless Trinity Church in 2019.

Rev. Barry Gruver  
Parish Associate

### **Session**

The Session consists of twenty-one ruling elders elected by the congregation. The Session is responsible to the Presbytery of West Jersey, which reviews its actions dealing with the spiritual and temporal concerns of the congregation. This group of officers is divided into three classes each member serving a three-year term.

#### **Class of 2018**

Donna Allen  
Julie Blair  
Donna Croker  
Brian Dougherty  
Bill Kain  
Katie Carboni (one-year term to complete Jan Olson's term; resigned October 2018)  
Ed Sanborn

#### **Class of 2019**

Tom Earp  
Kris Parsons  
Nancy Roberts  
Jenny Stark  
Walt Steinle  
Steve Talbott  
Eric Waraas

#### **Class of 2020**

Cosmo Digneo  
Larry Miller  
Brad Ritchie  
Shawn Smolsky  
Barbara Wilson  
Kim Windt  
John Young

The Session meets monthly on the first Monday evening and at specially convened meetings as called. In addition, it holds one or two planning meetings or retreats a year: the spring 2018 meeting was a joint meeting with the Deacons, and, there was no fall retreat. Throughout the year, the Session did Bible studies and worked during its regular meetings to determine how to spend a

\$5000 check from the Presbytery dedicated to new mission creation, and to review and extend the strategic plan.

Eleven committees meet for planning and work in their monthly meetings, which precede the Session meeting. Minutes of the committee meetings are sent to the elders for a review prior to each Session meeting, and Session minutes are submitted for resbytery minutes review.

The committees and chairpersons for 2018 were:

|                         |                 |
|-------------------------|-----------------|
| Adult Ministries        | Larry Miller    |
| Children's Ministries   | Nancy Roberts   |
| Finance and Stewardship | Donna Croker    |
| Membership              | Kris Parsons    |
| Mission and Outreach    | Julie Blair     |
| Personnel               | Brian Dougherty |
| Property and Buildings  | Walt Steinle    |
| Strategy (Chairs)       | Margery Sly     |
| Technology              | Tom Earp        |
| Worship and Music       | Steve Talbott   |
| Youth Ministries        | Donna Allen     |

Respectfully submitted,  
Margery N. Sly  
Clerk of Session

### **Board of Trustees**

The Board of Trustees of Trinity Presbyterian Church, Cherry Hill, NJ is composed of the elected members of Session. The Finance & Stewardship Committee, with the approval of the Session, performs the duties normally performed by a Board of Trustees of a corporation. A meeting of the Corporation was held on February 11, 2018 to elect the Trustee Class of 2020, present the Audit Committee Report, review final 2017 financial performance compared to budget, and present the 2018 operating budget, as approved by Session.

Another Trustee meeting was held on February 5, 2018 to elect Corporation officers. The Board of Trustees elected Donna Croker (President), Debby Talbott (Treasurer), and Brad Ritchie (Secretary).

Respectfully submitted,  
Donna Croker, President

## **2018 Nominating Committee - Slate of Officers**

### **Elder Candidates - Class of 2021**

Peter Bowman  
Janet Cohen  
Rich Fletcher  
Rick Fletcher  
David Large  
Tracy Miller  
Gary Naumick

### **Deacon Candidates - Class of 2021**

Vijay Charles  
Steve Czajka  
Mary Ellen Linton  
Joe Marcelli  
Kelly Murray  
Kristi Paulson  
John Smith  
Randy Southworth  
Cheryl Waraas  
Diana Williams

### **Deacon Candidates - Class of 2020**

Julia Clarke (2-year term)

### **Deacon Candidates - Class of 2019**

Sean Desjardins (1-year term)

### **Audit Committee Candidates - 2019**

Jennifer Dukelow, Convener  
Anthony Ceneviva  
Linda Wean

### **Nominating Committee Members at Large - 2019**

Donna Croker  
Linda Flanary  
Melissa Smith

Respectfully submitted,  
Cosmo Digneo, Nominating Committee Convener

### **Adult Ministries Committee**

Adult Ministries is one of the committees overseen by the Session of Trinity Presbyterian Church(USA). It is charged with running the Adult Education Sunday sessions. These programs include speakers from outside as well as Trinity members and our pastors.

We are also responsible for finding writers for our Lenten Devotional, helping with Lenten Bible Study, and overseeing the adult groups in our church. These groups include:

- Adult Education
- Basic
- Cancer and Conversation
- Fellowship
- Library
- Parish Visitation
- Presbyterian Women
- Small Group Bible Study
  - Alene Bowen's
  - Bill Stockwell's
  - Opal Stockwell/Stam Blair's
- Stephen Ministry
- Sunday Morning Men's Fellowship
- Trinity Daytime Men's Group

Adult Ministries meets on the second Tuesday of the month in the Trinity Church's Hospitality Room at 7PM. The 2018 committee consists of two actively serving Session members: Larry Miller and Bill Kain. The other committee members are: Dr. Eby Banas, Stacey Blackmer, Joan Cohen, Barbara DeSanto, Margaret Gammie, and Linda Thorpe.

#### ADULT EDUCATION (Sunday 11am to noon)

The topics presented this year were as follows:

- January 7 – Autobiography of Grace – Rev. Jonathan Miller
- January 22 – Cuba – Margery Sly
- February 18 – Lenten Series – Sing to the Lord a new Song – Rev. Dr. Greg Faulkner
- March 4 – Lenten Series – Sing to the Lord a new Song – Rev. Dr. Greg Faulkner
- March 11 – Lenten Series – Sing to the Lord a new Song – Rev. Dr. Greg Faulkner
- March 18 -Lenten Series - Sing to the Lord a new Song – Rev. Dr. Greg Faulkner
- March 25 – Joining the Parade in the Middle of the Storm – Rev. Jonathan Miller
- April 15 – Science and Religion – Dr. Eby Banas and Ed Behrens
- April 22 – Response to Racism – Rev. James Reese
- April 29 – Response to Racism – Rev. James Reese
- October 14 – Message about Peacekeeping – Rev. Alex Awad
- October 21- Cancer Today: New Treatments, New Technology – Jamin Morrison, MD and Jacqueline Bockarie, RN from MD Anderson Cancer Center
- November 4 – Communion Education for 1<sup>st</sup> to 5<sup>th</sup> Graders – Rev. Sarah Craven  
Communion Education for Adults – Rev. Dr. Greg Faulkner
- November 11 – The Value of Water – John Young and Gary Naumick
- November 25 – Music in Worship History – Rev. Dr. Greg Faulkner

Adult Education members also assisted Rev. Faulkner with the Lenten Bible Study.

Respectfully Submitted  
Larry S. Miller, Adult Ministries Chair

## **BASIC**

2018 has been a year of growing relationships between some of the young adult community at Trinity. Our members have had many joys and also times of hardships to share with each other, and having this faith-based community available has been a wonderful gift.

We have also learned more about our faith lives through our studies, from getting rid of the noise around us and listening for God's voice, to the theology of our work/rest balance, to learning about common ideas in the Bible that are only half-understood (for example, "God helps those who help themselves")

Some of our highlights from this year have been a visit to R&M Boarding Home in summer, a July BBQ, potluck dinners, and a pumpkin decorating event for children (and adults!) in the congregation.

We hope to expand our membership in 2019 and continue our spiritual growth together and individually. This group has been a fantastic network of support for each other, and we look forward to building on those relationships and taking God's message out into the world with us.

Kurt Goetz

## **Cancer and Conversation**

Now in its seventh program year, *Cancer and Conversation* was created with the intent of connecting Trinity members who have survived cancer, are currently receiving treatment or are newly diagnosed.

Our over two dozen members meet every two or three months to lend mutual support to each other, to serve as a resource for others in our congregation who may be stricken, to aid those who need meals or transportation while undergoing treatment and also to serve as a mission to Trinity and the community.

As part of our mission to the Trinity Community, *Cancer and Conversation* presented its annual Forum in the Community Room after the morning service on October 21. This year's Forum, *Cancer Today: New Treatments, New Technology, New Hope*, featured MD Anderson speakers, Jamin Morrison, MD, Medical Oncologist and Jacqueline Bockarie, RN, Nurse Navigator, Gastrointestinal Cancer Program, who discussed the new strides in cancer treatment and, led by emcee Terry Ruggles, answered questions from the audience.

As our mission widens, we are looking forward to other information sessions and Forums that will aid not only our congregation but the also the greater community as well.

Submitted by Linda Thorpe

## **Daytime Men's Group**

Daytime Men's Group 2018 Programs:

- Jan. Phillies Representative spoke about how a professional team puts its programs together.
- Feb. Cherry Hill Twp. programs available for all Township Residents.
- Mar. Programs available for elder care and other social and economic needs.
- Apr. Greg's recent trip to the Middle East.
- May Doug Nork on exercises for the older set and why it's necessary.

June, July and August - No Meeting  
Sept. Cook out at John Strasser's home (Rain Again)  
Oct. Speaker on Identity theft and personal security  
Nov. Margery Sly on her trips to Cuba  
Dec. No Meeting

We did make a donation to the annual Bazaar. We also went to the R & M Boarding Home and played Bingo with prizes and served refreshments.

We have started to invite the Women of the church to attend our meetings

Edward Mitchell

### **Trinity Fellowship Group**

The Fellowship Group provides an informal forum to meet Trinity members and friends for a small group Bible Study. Everyone is welcome to join Fellowship Group—men, women, young, older, strong in your belief or searching for answers. We meet at members' homes and share study leadership responsibilities.

We meet monthly at noon on the second or third Sunday. We share a pot luck meal, along with fellowship and Bible study. This year we have been viewing and discussing the DVD study titled Animate: Bible. We will continue with this study into 2019.

Jenny Stark is the Coordinator this year.

Respectfully submitted,  
Jenny Stark

### **Library Committee**

Members: Michele Strobel, Chair; Doris Crozier, Dottie Dunfee, Phyllis Johnson, Janell Keen, Patricia Scaffa, Joanna Schmitzer

In 2018 we added many children's books as well as many adult bestsellers – fiction and biography alike. We also added more devotional literature. Organization of the library is under constant review.

We read to the Nursery School children all year long, encouraging the taking out of books from the Library.

All readers are welcome to come, browse, and read.

Respectfully submitted,  
Michele Strobel, Chair

### **Parish Visitation**

Rev. Barry Gruver and Joan Cohen provide ongoing visits to homebound members/families. Communion is included. Reassurance phone calls are made as needed. Through the Deacons, these members receive Christmas and Easter flowers. Church School classes make cards at least two times a year. These cards are very warmly received. Helpful material concerning grief are mailed to members of Trinity suffering loss throughout that first year.

### **Sunday Morning Men's Fellowship**

The Sunday Morning Men's Fellowship group meets monthly on the third Sunday of the month (September through June) for fellowship and exploration of our Christian Faith.

We have continued with our theme, *Taking Sunday into Monday*, as we discuss integrating our faith into our daily lives, and being better Christian Men. Our fellowship begins at 7:45 AM with coffee and at 8:00 our program and discussion begins. We wrap up the discussion at 9:00 – allowing time for attendees to cover other responsibilities and attend worship.

Ed Behrens, The Rev. Barry Gruver or Bill Stockwell take turns leading each month's discussion. The ethics and responsibilities of the workplace, life in the community, rediscovering our faith, finding relevance in our faith and other dilemmas continue to provide plenty of content for discussions. We welcome new members and respect a variety of opinions.

We also sponsor the Men's Palm Sunday Breakfast, which is preceded by a communion service at 7:00 AM. Our Trinity Senior Highs serve the breakfast, and all proceeds go towards funding the Senior High Summer Work Trip. This year's Palm Sunday Breakfast speaker was Chef Jonathan from Cathedral Kitchen in Camden. Cathedral Kitchen is known to many of us who have served with meal preparations or served the ministry in other capacities. Jonathan shared a wonderful message of hope and redemption.

We extend a warm invitation to all men of the church to join us for fellowship and an exploration of our faith and how we can make a difference in this world. We presently meet in Room 3 of the Witherspoon Christian Education Building.

Respectfully Submitted,  
Bill Stockwell and Ed Behrens

### **Presbyterian Women**

Our Purpose includes nurturing our faith through prayer and Bible study, supporting the mission of the church worldwide, working for justice and peace, and building an inclusive, caring community of women. Anyone who supports our Purpose in any way is participating in Presbyterian Women.

At Trinity, our 7 Circles meet monthly for Bible study and fellowship. (As of September 2018, Hannah Circle disbanded, changing our circles meeting monthly to 6. A Sunday afternoon circle may be starting in 2019.) We organize and host three dinner programs during the year. The Fall Gathering is a time to reconnect with our church family after the summer, when many are "down the shore" or traveling on vacation. The Christmas Communion Service is a wonderful tradition held during the first week in Advent. Come spring, we gather to install the officers for the coming year. Donations or offering may be collected at each program and designated to a specific charitable project, purpose or organization. Each Circle selects a mission project to support during

the year. Our returning Mission Representative, Jan Caffrey reported to the Mission and Outreach Committee of Session that this year's amount of total donations exceeded \$10,000 (second year in a row!) Some of the charitable organizations that PW supports are, Cherry Hill Food Pantry, Caring Hearts, Distributing Dignity, Mother Child, Mothers Matter, R&M Boarding Home, Robins Nest, One Million Good Nights PJ's, and Ronald McDonald House.

In support of Trinity, our Circles donated Tombola baskets for the return of the Holiday Bazaar and Craft Fair. Circle members staff the Care 'n Share Thrift Shop on Tuesdays, Thursdays and the first Saturday of each month. Thanks to Eileen Rankin who continues to lend her skill and effort in managing the shop. Care 'n Share provides a valuable service to the local community in making available affordable clothing and household items and generates revenues that are then donated to support the good works of other organizations. As Martha Stem, Moderator Emeritus put it last year, "It's a Win/Win!" Eileen reports to the Mission and Outreach committee of Session.

In January 2018, the following officers and moderators served on the PW Coordinating Team:

- Moderator – Martha Stem
- Vice Moderator – Kristi Paulson
- Secretary – Linda Thorpe
- Treasurer – Jenny Stark
- Fellowship Coordinator – Jenny McFadden
- Mission Interpreter – Janet Caffrey
- Programs – Patti Baechler, Nancy Lind, BethAnn Ritter
- Publicity – Smita Charles and Melissa Smith
- Historian – Lisa Huber
- Circle Moderators:
  - Deborah – Doris Sapp
  - Hannah – Nancy Thomson
  - Miriam – Kathleen Saliba, Nancy Applegate
  - Priscilla – Opal Stockwell
  - Rebekah – Katie Carboni and Michele Strobel
  - Ruth – Karen Kain
  - Shiphrah – Sue Nork and Kim Windt
- Standing Committees:
  - Care 'n Share - Eileen Rankin
  - PW Directory – Donna Bordner

March 4, 2018 we celebrated *Gifts of Women Sunday*. Rev. Sarah Craven led us in worship. Each year PW Circle members are encouraged to nominate a woman who has shown dedication and leadership to Trinity. The executive board selects the recipient of the Trinity Honorary Lifetime Membership Award from the nominees. In 2018, Jan Caffrey was the honoree.

Our bi-annual *Women's One-Day Spiritual Retreat* was reintroduced and held February 3rd at the Medford Leas. Associate Pastor, Sarah Craven, led the retreat, focusing on women of faith in the Bible and in our lives. Those in attendance enjoyed the fellowship, exploring the theme and of course delicious breakfast and lunch.

On June 5, 2018 we had our Spring Program and Installation. Generous donations of feminine hygiene products brought by the evening's dinner guests were given to Joanie Balderstone and

Rebecca McIntire, co-founders of *Distributing Dignity*, an organization that donates these products and bras to non-profit organizations that provide services to women in need. The Belles of East, a singing and ringing choir of young women from Cherry Hill HS East then presented a program that covered many genres, along with a celebratory rendition of “Happy Birthday” to Opal Stockwell in honor of her 90th birthday. Birthday cake was also arranged and provided for Opal by PW’s talented Program Committee. New officers were installed. A donation was sent in Martha Stem’s name, the outgoing moderator, to *Distributing Dignity*.

The new officers that were installed were:

Moderator – Kristi Paulson  
Vice Moderator – Linda Craven  
Programs – Chris Slusser  
Programs - Alison Schwarz  
Historian - Marti Crothers  
Miriam– Carolyn Kramer  
Ruth - Susan Bastnagel  
Shiphrah - Sheri Desjardins  
Shiphrah - Amy Manley

Those continuing in their present positions are:

Secretary – Linda Thorpe  
Treasurer – Jenny Stark  
Programs – Patti Baechler  
PW Directory – Donna Bordner  
Fellowship - Jenny McFadden  
Care ‘n Share – Eileen Rankin  
Mission Interpreter – Jan Caffrey

During the summer of 2018 the PW Coordinating Team, led by incoming Moderator Kristi Paulson, met to formulate plans for the upcoming PW 2018-2019 year. Guidelines set for the year: (1) form sub-committee to review and revise PW By-Laws (2) change date of Spring Gathering and Installation Dinner from first Tuesday in June, back to first Tuesday in May, as in previous years 3) and plan to ask participants of August’s PW Triennium to present at the Fall Gathering. New fundraising plans for next Triennium scholarships were discussed as well.

Scholarship money earned from cookie sales, and past Family Fun Festivals organized by PW, was used to pay for registrations for 4 women to attend the Church Wide Gathering of Presbyterian Women (aka Triennium) in Louisville, Kentucky, August 2-5, 2018. Registrants/ participants from Trinity were: Linda Craven, Jenny Stark, Katie Carboni, and Neola Reese.

On October 2, 2018 the Fall Gathering brought 50 women together for one last summer style BBQ, which included fellowship, and a mission presentation. Our four participants sent to represent Trinity at the national meeting of Presbyterian Women, put together a multimedia presentation on their trip, sharing about the workshops they attended, the fellow sisters from other PW’s they met, and the fellowship they enjoyed. Next on the program for the evening was a mission presentation on the MudGirls Studios in Atlantic City, a non-profit organization that empowers disadvantaged women through the making of functional ceramic art. Empowering women through training and employment, the studio offers an opportunity to earn supplemental income as well for these deserving women. Founder & Designer, Dorris Papademetriou, an old

friend of Melanie and Greg Faulkner's shared her story with our guests that evening, leaving not one dry eye in the room!

Our PW Annual Cookie Sale was held on December 2nd during coffee hour. Thanks to the baking magic of PW, \$338 was collected which will go towards scholarships for our weekend spring retreat in 2019. The non-bakers of the congregation appreciate this event very much! A new fundraising plan to support Triennium participants in 2021 will be an added donation cup at each circle meeting, each month, where a free will offering can be taken to support those scholarships as well.

December 4, 2018 was our annual Dinner and Christmas Communion Service. Associate Pastor, Rev. Sarah Craven, led the service. Women of Trinity assisted with all aspects – readings, music, ushering. The women of the Youth Choir under the direction of Lisa Marcelli, provided the music with Erica Heyer on organ. Directed by Donna Allen, the Senior Highs acted as servers for the catered dinner, where 70 attended. We collected a good will offering of \$592 and sent it to *Mother and Child Residential Services*, in Woodbury, NJ, a temporary housing program for women, ages 18-35 who are currently homeless and either pregnant or parenting one to three children age 8 and under.

In 2018 we returned to an oldie but goodie: a one-day "At Home" retreat. Our hope was that this close to home, shorter format program would provide an opportunity for those who are unable to commit to our bi-annual "away" retreat. We spent Saturday, February 3<sup>rd</sup> at Medford Leas. Pastor, Sarah Craven, as mentioned before, led us in group discussion, lecture, song and communion. The cost was \$25. Luncheon was provided by the staff of Medford Leas Continuing Care Retirement Community. 45 women attended.

PW sponsors spring and fall bus trips to New York City. These adventures to the Big Apple provide a fantastic fellowship opportunity and options abound! See a show, visit a museum, shop, lunch. Many thanks to Linda Thorpe and Bonnie Jones for organizing these trips.

Many thanks to our Board members, Committee Chairs and Circle Moderators for their work in support of our Purpose. Through their efforts, organizing events, sending emails, preparing reports, and the rest, the women of Trinity are able to participate in and support our Purpose in spirit and in action.

Respectfully submitted,  
Kristi Cheney Paulson

## Presbyterian Women Financial Report 2018

|   |             |
|---|-------------|
| Balance Forward (Bal as of 12/31/2017)        | \$10,238.82 |
| 2018 Receipts                                 | \$10,092.18 |
| 2018 Disbursements                            | \$12,912.39 |
| Closing Checking Account Balance (12/31/2018) | \$7,418.61  |
| Operating Balance                             | \$3,452.65  |
| Reserve Balance (Bal as of 12/31/2018)        | \$3,965.96  |

### RECEIPTS

|                                   |            |
|-----------------------------------|------------|
| Adjustment                        | \$0.03     |
| 1-Day (off year) Retreat          | \$901.00   |
| Birthday Offering                 | \$115.41   |
| Bus Trip                          | \$3,060.00 |
| Cookie Sale (Retreat Scholarship) | \$338.00   |
| Programs                          | \$2,635.00 |
| Least Coin                        | \$80.43    |
| Pledges                           | \$1,894.00 |
| Special Collection (Christmas)    | \$592.00   |
| Trienium Collection               | \$24.00    |
| Thank Offering                    | \$452.31   |

**Total Receipts** **\$10,092.18**

### DISBURSEMENTS

|   |            |
|---|------------|
| Birthday Offering Payment                                       | \$130.90   |
| Bus Trip  | \$2,675.00 |
| Least Coin Payment  | \$48.68    |
| Mission & Church Donations (Sr. High, Christmas Offering, etc.) | \$1,142.00 |
| National PW Pledge  | \$2,100.00 |
| Programs Expenses   | \$3,103.78 |
| Gifts   | \$482.24   |
| Thank Offering Payment  | \$342.64   |
| Triennial Expenses  | \$1,962.74 |
| 1-Day Retreat Expenses  | \$924.41   |

**Total Disbursements** **\$12,912.39**

Respectfully submitted,  
Jenny Stark, PW Treasurer

### **Children's Ministries Committee**

The Children's Ministries Committee is responsible for the Church School program and also oversees the Nursery School. The children are involved in many activities including Bible stories and crafts. The grade school children are also involved in many service projects which they enjoy participating in.

The committee consists of Nancy Roberts (Session) Chair; The Reverend Sarah Craven, who attends each month and helps us plan many activities; Linda Craven, Church School Coordinator; Michelle Yeary (congregational member); Ann Smolsky (congregational member) and Kim Windt (Session).

### **Church School 2018**

Linda Craven has been the Church School Coordinator for 2018. She coordinates the teachers for preschool thru 6<sup>th</sup> Grade, keeps track of attendance, communicates with parents about special needs of children, fills in teaching when needed and oversees special projects. The program runs September through May.

The Nursery, preschoolers and Kindergarteners meet downstairs in the main building and classes begin at 9:30. The 4&5 year old class does Bible stories and activities related to the story.

Reverend Craven teaches a lesson once a month in Witherspoon to the 1<sup>st</sup>-6<sup>th</sup> Graders. Stan Blair has been very gracious to make some of the wooden figures that are used to teach the lesson.

The Grade school children start in the church service and are then escorted to Witherspoon Center for a classroom lesson. The 1<sup>st</sup> and 2<sup>nd</sup> Graders are using Spark curriculum that includes Bible stories that they read from a book and then have activity sheets. The 3<sup>rd</sup> and 4<sup>th</sup> Graders are using Group Publishing "Faith Weavers" and 5<sup>th</sup> and 6<sup>th</sup> Grades are using Gospel Light which helps them prepare for Commissioning.

Three third Graders received their Bibles this year.

### **2018 Teachers and Assistants:**

**Nursery:** *Alysia Sieh Badskey, Carri Cavallo, Sheri Desjardins, Katie Odille, Nancy Roberts*  
**Two's and Three's** (*Sue Zuckerman, Marti Warren (Winter/Spring), Jackie Kinsky, Pat Kinsky, Janet Strasser, Julie Roncinske*)

**Fours and Fives/ Kindergarten:** *Karan and Rusty Sieh, Susan Bastnagel, Jenny Leitinger*

**1<sup>st</sup> and 2<sup>nd</sup> Grade:** *Dom and Kim Bui, Sandy Hewitt, Lydia Burgess, Pat Turner*

**3<sup>rd</sup> and 4<sup>th</sup> Grade:** *Ann Smolsky, Chris Slusser*

**5<sup>th</sup> and 6<sup>th</sup> Grade:** *Ben Rieth, Roberta Ritchie*

**Helpers include:** *Victoria and Tolga Ebiri*

**Teen helpers:** *Gavin Ritter, Hannah Strobel, Kelly McFadden, Abby Leitinger, Fiona Parks, Maddie Desjardins, Leah Marcelli*

Mission projects this year have included collecting hats, mittens and scarves, making cards for congregational members, painting tee shirts for children undergoing medical treatment, PDA bags with relief items, helping with the Spanish ministries summer vacation Bible school and advent arts and crafts projects.

**Trinity Nursery School** continues to grow under the wonderful supervision of Marina Pappas. She and her staff are dedicated to the growth of young children through daily activities and special programs on holidays.

It has been pleasure to work with this group of women who make sure our Church School children study the Bible and also plan projects that can help other children outside of our church in their various service projects. I thank the committee for their hard work and dedication.

Respectfully Submitted  
Nancy Roberts Chair

### **Trinity Nursery School**

The Nursery School offers a developmentally appropriate and Christian value based program offered to our community's preschoolers. Our current student enrollment is 60, with a total of 4 classroom sessions. Toddler time is for children eighteen to thirty months old, and nursery school classes are available for 2 ½, 3 & 4 year olds. We are now offering our Bridg-a-garten class, a class for older 4's and young 5's. The Trinity Enrichment Program is for 4 year olds and is held 11:30-1:30 Monday/Wednesday & Friday.

Morning sessions run from 9:00 am to 11:30 am and afternoon sessions run from 11:30am - 1:30 pm. Lunch Bunch is currently available each day from 11:30 am -12:30 pm. Early Birds is offered every morning from 8:15-9:00 am. Each of our classes, including Lunch Bunch, is held in the main church building, in the Nursery School classrooms and Community Room.

Our school director is Marina Pappas and our dedicated and qualified staff members are: Jennifer Bean, Jennifer Schulgen, Diane Logue, Erin McGrath, Maria Mound, Regina Santoro and Karan Sieh.

Our students were introduced to their teachers and classmates early in September at our annual "Meet & Greet" days. Each month, we watch our classrooms and hallways transform with child centered artwork that is curriculum based as well as seasonally themed. Our October back-to-school session was well attended and gave us an opportunity to connect with our parents.

Our fundraising efforts this year include Box Tops for education program collections. Keep those BOX TOPS coming! A percentage of our fall student photo sales come back to Trinity Nursery School as fundraising dollars. Fundraising proceeds will be put to use to buy classroom books and resources.

As usual, our annual Halloween parades were well attended by parents, siblings and extended family. The children enjoyed Thanksgiving feasts in their classroom with Chicken nuggets, French fries, fruit and cookies generously provided by their parents. In anticipation of our beloved Christmas Sing-A-Long, we make parent gifts, and decorate our classrooms, hallways & Community Room with beautiful artwork.

Either in class, or upstairs in the Trinity Church Library, our whole school gathers for story time and book borrowing. We all enjoy this program that is offered by the Trinity Church Library and volunteer readers.

Looking ahead to the 2019-20 school year, we have already begun registering our currently enrolled families. We will begin open enrollment in January 2019 and welcome perspective students for tours and sign-up by in-house and general advertising. We will again sponsor an NJAEC seminar which was attended by both our staff and local teachers and administrators. Our teachers will participate in this and other community resource programs as part of our mandated professional development.

We will celebrate Easter and spring and recognize the loving dedication of our mothers and grandmothers at our annual Mother's Day Teas. We will celebrate Earth day with a variety of recycling and educational projects in early spring. Each year we also maintain the garden area outside our entrance. This summer we continued to update our garden bed, pulling out the last of the older plantings and adding flowering perennials. The beds are now mainly perennials with a few annuals grown and plated by our students in the spring.

We would like to thank Debby Talbott and Children's Ministries Committee for their time and great support of our valuable program. Thanks to Larry Hall and all the members of Properties and Buildings for working so hard to keep us in running order. We appreciate all the summer work done to repair the damage done by the flood over the past winter. Thanks to the Library Committee for taking the time to nurture our young children's love of books. We offer many thanks to the Trinity Church office staff for all their support and assistance. We also extend our thanks to Reverend Dr. Gregory Faulkner and Pastor Sarah Craven for continuing to support the valuable church ministry that is Trinity Nursery School.

Respectfully submitted,  
Marina Pappas, Director

### **Finance & Stewardship Committee**

The duty of the Finance & Stewardship Committee is to provide oversight of the Church's financial activities, investments, and controls consistent with the Church's mission and strategy. The primary responsibilities of the Committee include:

- Preparing and monitoring the operating budget
- Ensuring that proper procedures, practices and controls are implemented to adequately and effectively perform financial transactions and audit
- Monitor and assist with the management of contractual obligations
- Manage the Church's investments
- Administer the annual Stewardship Campaign
- Provide direction to and assist the Church's Treasurer
- Coordinate activities with the Church's Board of Trustees and other Church committees
- Provide transparency regarding the Church's financial matters to the Church membership

The Finance & Stewardship Committee membership consists of Donna Croker - Chairperson, Brad Ritchie - Vice Chairperson, John Young - Member at Large, Stan Applegate - Member at Large, Scott Permar - Member at Large and Debby Talbott - Treasurer. Reverend Gregory Faulkner is an Ex-Officio Member of the Committee and attends all its meetings. The time commitment and valuable input from each Committee member is greatly appreciated, as significant progress continues to be made regarding financial planning, performance, and controls.

The theme of the annual Stewardship Campaign for 2018-2019 was “Stepping Out in Faith”. John Young coordinated activities associated with the campaign. Treasurer Debby Talbott also provided significant support to the campaign through her management of pledge requests and pledges received. John Young announced the theme of the Stewardship Campaign to the Trinity Congregation and the importance of financially supporting the Church. The campaign was further enhanced through presentations by Nancy Valente, who spoke concerning Trinity’s personnel, Steve Talbott, who talked about Trinity’s Worship and Music Programs and also Property and Building matters, and Eric Waraas, who presented information on Trinity’s Mission and Outreach Programs. Everyone emphasized the impact of stewardship on their connection with the church. Jonathan Miller, our guest pastor on Stewardship Sunday (November 18), preached on the meaning and importance of stewardship at all churches, including Trinity.

Throughout 2018, the F&S Committee conducted monthly reviews of Trinity’s budget, cash positions, investment results and EasyTithe usage. Detailed reports on income and expenditures are prepared monthly for all Session Committees and organizations. A consolidated report is reviewed by the Committee. At each Session meeting, Trinity’s monthly financial information is presented and reviewed by all members of Session.

The Finance and Stewardship Committee also reviews funding needs for capital projects and other significant initiatives that may not be provided for in the annual operating budget. Some of the significant matters addressed in 2018 included new front sidewalks, a security-camera system, and required revisions to the church’s sprinkler system.

Trinity maintains several accounts to which donations may be designated – Endowment Fund, Memorial Fund, Manse Reserve Fund, Columbarium Fund and Capital Reserve & Replacement Fund. Monies are released from these accounts to finance Church facility improvements, major maintenance and other Session-approved items.

During 2018, the Finance and Stewardship Committee developed a formal Investment Policy to ensure that Trinity’s investments, held in all of its various funds, are being carefully monitored and successfully invested, while minimizing risks from any market changes. This policy was then presented and approved by the Session this year.

The Committee also monitors the Nursery School budget. The Nursery School Director, Marina Pappas, and the Church Treasurer, Debby Talbott, diligently managed the 2018 budget and generated a surplus of \$1,639 for the year. The Nursery School continues to remain a valuable asset to the Church and local community.

The 2018 budget year ended with a total income of \$888,606. Pledge income was \$632,259 which was \$4,259 above the budgeted expectations. The Committee is very appreciative and thankful for those who have committed their financial support to Trinity’s programs, mission, and operation during 2018.

Expenses for 2018 totaled \$888,606, which was \$12,682 under budget. Each Committee has performed admirably in controlling expenses throughout the year.

The 2018 Financial Reports are presented in the last pages of this report. The Session-approved 2019 Operating Budget is also presented.

Respectfully Submitted,  
Donna Croker, Finance & Stewardship Committee Chair

## **Membership & Public Relations Committee**

The Membership Committee responsibilities are as follows:

- Identify/recruit new members, assist with membership process and introduce them to church programs etc. in hopes they will find deeper connections within Trinity.
- Track attendance of existing members every week at every service and note who has not been in attendance for a while and may need to be contacted for pastoral or community support.
- Adjust the membership rolls to facilitate accurate accounting for Trinity's per capita assessment.
- Manage/schedule a group of about 20-30 members (Courtesy Council) who are assigned all year long to greet members and visitors at every service and assist with events.
- Assist with outreach, advertising, photography, signage and social media to support and publicize Trinity events, mission and worship.
- Help coordinate several events throughout the year such as Rally Day, the Holiday Bazaar, Nativity Walk, Christmas Eve Social, the New Member Luncheon, and several Member Information Breakfast/Sessions throughout the year.

The committee consists of three elders who sit on Session and a part-time staff member who acts as the Membership Associate. Tasks fall under three categories: Advertising and PR, Courtesy Council, and Membership Outreach & Retention. Responsibilities for 2018 were as follows although we all often overlap in assistance in all categories:

Kris Parsons– Membership Committee Chair/Advertising and PR

Shawn Smolsky- Courtesy Council

Barbara Wilson – Membership Outreach & Retention

Pam Dougherty – Membership Associate

**Advertising and PR** Because our budget is limited, we strove this year to focus heavily on social media to do more outreach. Kris Parsons does the majority of the posts but several members have been appointed Facebook administrators to assist with additional posting. Weekly content is often complimented by weekly emails sent to each member by Tom Earp. Thank you Tom for your assistance! We also try to do at least 1-2 weekly posts on events and activities such as Rally Day, our Concert Series and the Holiday Bazaar and have occasionally purchased Facebook ads which has increased visibility to several thousand viewers and have gained us about a dozen new followers and some visitors. We began this consistency of social media in April of 2018 and have noticed a slight uptick of Sunday attendance. We are looking to get more volunteers to assist with posting on Instagram and Twitter (MacKenzie Slusser has volunteered to help us beginning in February of 2019). Shawn has updated our YouTube account and we are working with Bonnie Jones to post her wonderful choir videos there and on our Facebook page. Of course, the newsletters, Work and Worship, bulletin boards, email blasts, flyers, outdoor signage, the website, brochures etc. are also key communication tools and we are grateful to Trinity's wonderful staff-- Sue Nork, Alysia Sieh, and to other volunteers like Bridget Boyle, Doug Nork and Susan Bastnagel for their incredible work on these tools.

**Courtesy Council** consists of members of the congregation who are committed to making visitors and new members feel welcome. The Courtesy Council warmly greets each Sunday morning, even in the summer months, at the Welcome table in the Narthex and by the stairs by the elevator. Two CC members also greet after the service outside of Fellowship Hall. They identify new faces to engage in discussion during coffee hour. During coffee hour, they also periodically staff a

membership information table with church materials and often show a video and talk about how to locate the Church's website, You Tube Channel and Facebook site. CC members are also called upon to greet before Christmas Eve services, coordinate the Nativity Walk event, host the Christmas Eve Social and assist with the annual New Member Luncheon and Rally Day activities. This year, we "re-booted" Courtesy Council and held a Brunch after service on March 11, 2018 to get CC members reengaged in the tasks at hand. We also initiated "Name Tag Sunday" to coincide with Communion Sunday to acquaint members with the notion of wearing a name tag so we can continue to connect names with faces. We are working on having members and guests check into an Ipad for more efficient name gathering and database use.

We would like to thank the following members of Courtesy Council for their participation in 2018: Susan Bastnagel, Joe Bechtel, Bridget Boyle, Tony and Denise Ceneviva, Jennifer Clegg, Donna Croker, Lis Digneo, Carolyn and Rick Fletcher, Elissa Goss, Brian Hamilton, Tom and Lisa Huber, Ellen and Frank McCaney, Kelly Murray, Doug and Sue Nork, Jim and Nancy Roberts, Kathleen Saliba, George Sanders, Alison Schwarz, Steve Skill, Shawn and Ann Smolsky, Bill and Betty Stockwell, Opal Stockwell, Bob and Linda Thorpe, Melissa and John Smith, and Kim Windt.

### **Membership Outreach and Retention**

Chaired by Barbara Wilson, this subcommittee's main responsibility is assisting new members as they try to find their niche at Trinity while helping current members continue to feel a part of the life of the congregation. Tracking attendance at Sunday worship remains a focus of the committee. Using the reports issued by Pam Dougherty, we track those members who have been absent from worship for four consecutive weeks, and send them an email to let them know they have been missed. Those who have been absent for eight consecutive weeks receive a card or a phone call from someone on the committee. In that call, we offer to provide any assistance that might be necessary or to refer them to the pastor if there is a special need. If a member is not seen for 12 consecutive weeks, we refer them to the pastoral staff for follow up to make sure there isn't a serious issue that needs to be addressed. We have received positive feedback regarding this effort, and continually strive to strike a balance between communicating concern and not pestering! We also administer get well, sympathy, and thinking of you cards and encourage members to sign each one even if you do not know the recipient. Each week these cards are displayed in Fellowship Hall by Pam Dougherty. We have heard that these cards, especially in trying times, mean so much to our members who receive them.

### **Membership Activity for 2018**

- The New Member Luncheon was held on Jan 21, 2018 at the lovely home of Melanie and Greg Faulkner. It was well attended and was a nice informal gathering to connect new members to the Faulkners, and other Trinity members.
- In 2018, we had two Membership Information Sessions: Jan 14 and Oct 28. Our next session is scheduled for Feb 3, 2019.
- We welcomed 12 new members in 2018. Also, on May 6, the congregation welcomed nine 8th graders into membership following the completion of their two-year Commissioning Class study. In total, we added 21 new members in 2018.

In truth, as is nationwide, church membership is dropping and has been for many years. More outreach and creative thinking are needed to turn those numbers around, yet additional marketing efforts are costly and our small committee is not equipped to manage all the avenues that need tending for real growth to occur.

Our goals this year have been to become more efficient through technology and make more connections within our community through social media. We also need more access to young

families, like those in our Nursey School to build long term member involvement and to stabilize any attrition. While all of this committee’s time is limited, we are striving to do meaningful work to spread the Trinity mission and gospel further into our communities.

I am blessed by the patience and talents of my fellow committee members, the wisdom and guidance of Pastors Greg Faulkner and Sarah Craven and indebted to Pam Dougherty whose long time work on this committee is invaluable and does not go unnoticed.

Respectfully submitted,  
Kris Parsons, Membership Chair

**2018 Statistical Report**

In addition to the Membership Count, which is following this report, the Pastors have participated in 4 weddings, 17 funerals and 12 baptisms in the year 2018.

The following members of Trinity Church died during the year 2018:

- Dorothy Cunliffe – January 28, 2018
- Richard M. Cross – March 4, 2018
- Mary C. Pierce – April 13, 2018
- Bruce R. Brown – May 7, 2018
- Arthur B. Bush – August 3, 2018
- Frances J. Werrell – September 19, 2018
- Robert F. Butterfoss – October 13, 2018
- Richard L. Leickel – October 18, 2018

Hope H. Stewart – April 16, 2017 (but we weren’t notified until a year after her death)

**The Membership Statistics are as follows:**

|   |          |            |
|---|----------|------------|
| Membership Count as of December 31, 2017        |          | 690        |
| Received by Letter of Transfer                  | 4        |            |
| Received by Reaffirmation of Faith              | 8        |            |
| Received by Confession of Faith                 | 9        |            |
| Members Reinstated                              | <u>6</u> | <u>+27</u> |
|   |          | 717        |
| Members Dismissed                               | 6        |            |
| Members Deleted                                 | 25       |            |
| Deaths  | <u>9</u> | <u>-40</u> |
| <b>Membership Count as of December 31, 2018</b> |          | <b>677</b> |

**Mission and Outreach Committee**

Mission Statement: Connecting with Christ’s Mission Within Our Community and Beyond

- Explore community needs and develop ways to meet them
- Continue support of successful mission projects
- Develop new local mission opportunities
- Build on current outreach programs
- Consider support of other outreach missions beyond our local area.

The Mission and Outreach Committee is the Session committee, which selects, plans, and oversees mission projects for Trinity Church. Mission funds are designated in the annual budget, which is allocated to a number of benevolences, both local and beyond. For many years, Trinity has based our support of Presbytery, Synod, and General Assembly mission projects on a pledge of income, which was \$68,969.00 this year. This includes an increase of 2% for Mission Giving. An additional \$6,784.00 was used to support local mission programs. The Committee also oversees budgeted mission programs, including Care 'n Share and the Holiday Bazaar, and also non-budgeted mission programs, including the CROP Walk, Peacemaking Offering, One Great Hour of Sharing and the Alternative Gift Market. Mission and Outreach members also help organize and coordinate the Homeless Hospitality Program (through the Interfaith Homeless Outreach Council (IHOC)), the Cherry Hill Food and Outreach Council (also known as the Cherry Hill Food Pantry), the Cathedral Kitchen, R&M Guest Home visitations, Adult Mission Work Trips, and Urban Promise interaction. Trinity also provides for the use of our property for Boy Scout Troop 8, Cub Pack 146, Alcoholics Anonymous and an Alzheimer's Support Group.

**Adult Mission Work Team** – In 2018 a work team of 14 people went to Camp Johnsonburg to renovate cabins for the summer camp sessions. The trip was from April 4 to April 8 and included demo, wall and partition construction, carpentry, painting and tree cutting/removal. M & O gave a donation of \$2,500.00 as well.

**Alternative Gift Market** –Throughout December, the Alternative Gift Market provides a way to give a special gift and support a needy world. The market is designed to honor family, friends, and loved ones with practical gifts that will educate, feed, heal, and shelter people. \$1,615.00 was raised to be used for various programs including Habitat for Humanity (Burlington County), Samaritan's Purse, Urban Promise Ministries, Trinity Church Mission Work Trips, Presbyterian Disaster Assistance, Presbyterian Mission Agency, and World Vision. Jenny Stark has been this year's coordinator.

**Care 'n Share** – Trinity's Presbyterian Women operates this "mission outlet" in the lower level of the church. The shop has been in operation since 1976 and continues to raise and distribute an amazing amount of money to support many different missions.

The shop itself is a mission, offering the general public quality used clothing and housewares, at "garage sale prices". The monies earned are then donated to local missions and charities. In 2018 a total of \$20,000 was donated to the following organizations; Trinity's Senior High Mission Trip, Cherry Hill Food Pantry and Outreach Council, Urban Promise Ministries, Johnsonburg Presbyterian Camp & Conference Center, Robins Nest Inc., West Jersey Presbytery "Cents-Ability" Food program and Disaster Relief (Hurricane Florence), Caring Hearts Ministry Inc., Haddonfield, NJ, Volunteers of America Anna Sample House, Camden, NJ, and Adopt a Family Program, Collingswood, NJ, Stand Down of South Jersey Inc., HopeWorks n Camden, IHOC/Interfaith Homeless Outreach Council, Seeds of Hope Ministries in Camden, Angels of God Community Outreach, Pitman, NJ.

More details of the donations can be found in the financial report in Mission and Outreach and also in the PW Report.

**Cathedral Kitchen** – In 2018 Trinity continued its support of one of the missions of Cathedral Kitchen which is, among many programs, to provide a nutritious dinner meal Monday through Saturday, for impoverished residents of Camden. We have a sizable group of volunteers who help serve dinner on the fourth Thursday of every month. Those who have served there can attest to the benefits of the work both to the servers and those we serve. Julie Blair is the Trinity coordinator for CK volunteers.

**Cherry Hill Food Pantry** – During 2018, the congregation continued to bring food donations to Trinity, which were distributed to the Cherry Hill Food Pantry (also known as The Cherry Hill Food and Outreach Council (CHFOC)). This organization continues its mission to alleviate hunger in Cherry Hill and its surrounding communities. Food at the Cherry Hill Food Pantry is provided to approximately 850 families in need. The Cherry Hill Food Pantry moved to its new location, 1463 Brace Road, Cherry Hill during the fall of 2015.

Trinity members contributed hundreds of bags of food that were collected throughout the year and given to the Cherry Hill Food Pantry. Twice a year, eight individuals from Trinity assist clients at the Food Pantry during four different time spots. Two members of Trinity's congregation, Donna Croker and Elissa Goss, serve on CHFOC's Board of Directors. Trinity, through financial support, food donation and congregation volunteers, provides much needed services to those in need. Elissa Goss and Donna Croker are the current co-coordinators of this program.

**CROP Walk** – The CROP Walk for 2018 was held on October 7th, 2018 at Challenge Grove Pavilion from 1-3PM. 21 walkers from Trinity participated and \$953.00 was raised. 25% of the money raised was donated to the Cherry Hill Food Pantry. The rest of the money raised goes to Church World Service for hunger projects worldwide. [www.cws-crop.org](http://www.cws-crop.org).

**Friends of the Carpenter** - This program is administered by Trinity members who have skills in construction and repair and are willing to help with home repair and maintenance projects. Projects done in 2018 included assembling modular furniture, painting, and small home repairs. There were 2 bathroom refurbishments and a large tree was cut down. The program is available to any member who needs help with maintenance and upkeep; requests can be submitted to Stan Blair or Chris Bryfogle.

**Homeless Hospitality** – Trinity continues to support the Interfaith Homeless Outreach Council (IHOC) along with other local churches and synagogues. Jenny Stark is our coordinator for the Homeless Hospitality program. In late April we again co-hosted, with St. Andrew's Methodist Church, a group of recently-homeless men, providing shelter, home-cooked meals and meaningful fellowship. The men began the program on November 2017, and by April 2018 some had found jobs and independent living arrangements. Four men were still active during our program time. Both St. Andrew's and Trinity members provided meals and overnight hosts for the two weeks, from April 22 to May 6. Trinity members continue to generously support this annual mission outreach. The men are very grateful for the program and for all the support that they receive.

**Holiday Bazaar** – The Trinity Holiday Bazaar and Craft Show was back for 2018. It was held on Saturday, November 17, 2018. There were 30 crafters participating; Tombolas and Silent Auction items were also available. The model train display was again in Witherspoon, along with Santa and Face Painting. The net proceeds raised for Adult and Senior High Work Trips was \$6,812.00.

**R & M Guest Home** – Each month, with the exception of August, a group from Trinity visits the residents of the R & M Guest Home in Chesilhurst, N.J. PW Circle members, Trinity Staff members, Deacons, Senior Highs, Mission and Mixers (middle school and senior highs), BASIC, the Daytime Men’s Group, and many others travel to R&M and provide fellowship, games, food and treats. Clothing and personal items, such as toothpaste, shampoo, soap and socks are also often given to the residents throughout the year. Deacons contributed adult winter coats to many of the residents. This was the seventh year that we shared a “Christmas in July” program, which the fifty-two residents truly enjoyed. Every resident received a new gift, which was donated by Trinity members. An estimated value of these donated gifts is \$1,600. A picnic-lunch was also served with BBQ chicken purchased from Cathedral Kitchen. Jenny Stark and Joan Cohen are the coordinators of this mission program.

**Urban Promise** – Trinity continues to support Urban Promise in Camden. The Urban Promise Mission equips Camden’s children and young adults with the skills necessary for academic achievement, life management, spiritual growth and Christian leadership. Trinity also sponsors a student, Sandram Beula, in Malawi through RiseMalawi, an Urban Promise International program.

**Benevolence Budget** – The money sent to Presbytery, Synod and General Assembly supports numerous local, national, and international mission programs and projects, including disaster relief, missionary work in several countries, hunger relief, support of Christian colleges, education of children, food kitchens, the development of new Presbyterian churches and the support of struggling Presbyterian churches, just to identify a few. In 2018 the budgeted amount was increased by 2% to bring our giving to 10%. The additional \$13, 794.00 was distributed for Clean Water/Sanitation, Refugee Relief of food and winter fuel, and Women’s Empowerment, Women’s Ministries and Children in Crisis.

**Peacemaking Offering** - The annual Peacemaking Offering supports the peacemaking efforts of the Presbyterian Church throughout the world. During 2018, monies in excess of \$844 were collected at Trinity. Twenty-five percent of the total amount is used to support Presbytery and Synod peacemaking efforts, fifty-percent is forwarded to the Presbyterian Peacemaking Program of the Presbyterian Mission Agency, and the remaining twenty-five percent given to a local peacemaking organization, which is determined by the Mission and Outreach Committee. On October 14, 2018, Trinity hosted a speaker, Rev. Alex Awad, as part of the International Peacemaker Program. Rev. Awad preached, taught an Adult Ed and answered questions about Palestine at a potluck dinner.

**Local Benevolence** – Trinity’s community reaches far beyond the boundaries of Camden County. Our congregation supports a wide variety of programs. Here are some of the worthy causes that we uplifted through gifts of prayer, labor and money during 2018. Trinity supported the Urban Promise International Ministries, the Presbyterian Church (purchase of a well), Presbyterian Church – Peace Camp Tuition, Presbyterian Church - Youth Adult Volunteers- Groceries, Broad Street Ministry, Forman Christian College, Women - Cradle of Abundance, R and M Guest Home and Homeless Hospitality (IHOC).

**Other Benevolence Programs:** Other Trinity groups, not part of the Mission and Outreach Committee, make many important and valuable contributions to the benevolence and mission work of our church. We want to acknowledge the monetary and non-monetary contributions of items from our Presbyterian Women’s Group, which during 2018 made contributions in excess of

\$11,000. These contributions supported many organizations, including Cathedral Kitchen, Cherry Hill Food Pantry, Caring Hearts, Distributing Dignity, Cornelia Benson - Costa Rica Trip, Homeless Hospitality (IHOC), Mothers Matter, R and M Guest Home, Robin's Nest, Trinity Senior High Work Trips, UNICEF, and Urban Promise, along with Presbyterian Church (USA) Mother's Day Cards, Presbyterian Women National Birthday Offering, Presbyterian Women Thank Offering, Presbyterian Mission Pledges and Presbyterian Least Coin Offering. Trinity groups, such as Session, Choir, Deacons, Library, PW Circles and numerous individual members donated gifts and/or money to support Tombolas and the Silent Auction at our Holiday Bazaar. Mission and Outreach would also like to acknowledge our Deacons, Senior Highs and Youth Ministries for all the contributions that were made throughout the year to numerous organizations.

The Mission and Outreach Committee wishes to thank all of the members and non-members of Trinity's congregation for their generous and continuous giving of prayers, time, talents, and monies in support of our mission and benevolence programs.

Session members serving on the Mission and Outreach Committee during 2018 were Elders Julie Blair, Jenny Stark and Eric Waraas; our committee members were Chris Bryfogle, Reverend Sarah Craven, Elissa Goss, and Eileen Rankin.

Respectfully submitted,  
Julie Blair, Chairperson

### **Board of Deacons**

According to the by-laws of our Church, the Board of Deacons is comprised of men and women who serve three-year terms. Deacons serve on a rotating basis, with ten new Deacons being ordained each year and ten Deacons rotating off the board. The Deacons are responsible for service and outreach to the congregation and to the community. The Board of Deacons meets on the second Sunday of each month from September to June.

### **Officers for 2018**

Moderator – Mike D'Amico  
Vice Moderator – Kelly Raymond  
Secretary – Jenny Leitinger

### **Committee Chairpersons for 2018**

Assistance and Outreach – Jenny Leitinger  
Fellowship – Louisa Coffin-Tilsner  
Service – Randy Southworth  
Visitation – Audrey Azevedo

All Deacons share certain responsibilities. These duties include preparing and hosting coffee hour throughout the year, delivering flowers to homebound church members, and assisting in various parts of worship services. More specific duties are fulfilled through Committee assignments.

### **The Service Committee**

The Service Committee is responsible for the setup, breakdown and cleanup of Communion. At Trinity, Communion is held on the first Sunday of every month as well as on special days (like

Christmas Eve). The Service Committee also coordinates the Sunday ushering teams. Various groups within the Church will also “adopt” a Sunday for ushering. For the months of December through April, special teams that have ushered together during specific months usher for the entire month. This has been a practice at Trinity for many years.

**The Fellowship Committee**

The Fellowship Committee coordinates Sunday coffee hour each week. They sign up the volunteers, send them reminders and oversee the procedure. This Committee is also responsible for keeping the supplies in the upstairs kitchen inventoried and stocked appropriately. The Fellowship Committee is also available to assist with other fellowship opportunities within the Church when needed.

**The Visitation Committee**

The Visitation Committee coordinates weekly flower deliveries to the sick, homebound or grieving as well as a joyous occasion to Church members each week. This Committee also coordinates in the delivering of Holiday flowers, usually at Easter and Christmas, to homebound Church members. Each flower bouquet is delivered with a small card wishing the recipient well on behalf of the Church.

**The Assistance and Outreach Committee**

The Assistance and Outreach Committee promotes goodwill efforts throughout the community through service and mission activities. These programs include Martin Luther King Oratory Contest, Biannual Trinity Blood Drives, Summer Sharing Food Program, School Supply Collection, Fall Coat Drive for Kids and Families and the Christmas Sharing Food and Gift Program. Local organizations supported by these programs include Urban Promise and Robin’s Nest.

Respectfully Submitted,  
Mike D'Amico – Moderator, Board of Deacons

**BOARD OF DEACONS  
TREASURER’S REPORT**

**Jan 1 - Dec 31, 2018**

|   |                   |
|---|-------------------|
| <b>BEGINNING BALANCE:</b> January 1, 2018 | <b>\$992.50</b>   |
| <b>RECEIPTS:</b>                          |                   |
| <i>(2017) \$5,003.50</i>                  |                   |
| Pledge Envelopes: \$7,583.50              |                   |
|   | <b>\$8,341.00</b> |
| <b>DISBURSEMENTS:</b>                     |                   |
| Assistance: \$734.99                      | \$ 580.41         |
| Summer Sharing: \$2,467.50                | \$2,430.44        |
| Christmas Sharing: \$3150.91              | \$2,429.03        |
| Supplies: \$709.09                        | \$1,577.07        |
|   | <b>\$7,016.95</b> |
| <b>ENDING BALANCE:</b> December 31, 2018  | <b>\$1,324.05</b> |

*2017 Figures in Italics*

### Care 'n Share Mission Outlet

Care 'n Share began as a clothing drive in 1976. Clothing was collected from the congregation and given away for free to needy families. It was such a success, in that so much clothing was collected, the Presbyterian women decided to start a thrift store. The prices would be low, which was a mission in itself, and the profits would be donated to local charities. The Care 'n Share Shop, as it was later called, was started with seed money from Trinity Session, and located in the basement of Westminster House. Their first donation of \$1,000.00 was given to the Scholarship Fund at Presbyterian Hospital, School of Licensed Practical Nursing in Philadelphia.

In 2001, a major renovation to Trinity Church took place and the shop moved into a new, larger basement. It continues to thrive with the sale of quality, gently used clothing, housewares, books, jewelry, toys, etc. The shop is open on Tuesdays, Thursdays & one (first) Saturday of the month from 10 am to 1 pm. Our "garage sale" prices bring many repeat customers to the shop and most years we donate close to \$20,000.00.

The recipients of our monies now go mostly to local missions/non-profits such as food, shelter & family services. The shop is manned by Trinity volunteers. These dedicated women come once (some come twice) a week for about 3 hours to mark and display the thousands of items that come in!

The dedicated volunteers who worked in 2018 are:

Saundra Achey, Connie Groves, Liz Holderness, Nancy Lind, Jane Lines, Joyce McNamee, Denise Forner, Sue Nipe, Eileen Rankin, Pat Turner, Nancy Applegate, Michele Strobel, Alice Buda, Jan Caffrey, Barbara Cardea, Dottie Dunfee, Abbe Effron, Carol Lomgmire, Pat Weaver, Doris Crozier, Katie Carboni, Natalie Mitchell, Jenny Stark, Donna Bordner, Phyllis Johnson, Smita Simpatica, Jenny, Abby & Ethan Leitinger. Other Circle members come in on an occasional Saturday.

### Care 'n Share Annual Financial Report

|                                      |              |
|--------------------------------------|--------------|
| Beginning Balance January 1, 2018    | \$ 4,297.10  |
| Total Sales Jan. - Dec. 2018         | 20,035.00    |
|                                      | <hr/>        |
| Sub-total                            | 24,332.10    |
| =====                                |              |
| Donations to Local Missions          | \$ 20,000.00 |
| Cherry Hill Food & Outreach Council  | \$ 2000      |
| Caring Hearts                        | 2000         |
| IHOC                                 | 1500         |
| Johnsonburg Camp & Conference Center | 1000         |
| Robins Nest                          | 2500         |
| StandDown of South Jersey            | 1000         |
| Trinity Senior Highs Work Trip       | 1000         |
| Urban Promise (2 programs)           | 3000         |
| Volunteers of America                | 1500         |

|   |      |
|---|------|
| Presbytery of West Jersey (Food Program)  | 2000 |
| Presbytery of West Jersey-Disaster Relief | 1000 |
| HopeWorks 'n Camden                       | 500  |
| Seeds of Hope Outreach                    | 500  |
| Angels of God Community Outreach          | 500  |

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|                     |              |
|---------------------|--------------|
| Courier-Post Ad     | \$ 491.92    |
| Pricing Supplies    | \$ 114.48    |
| Total Disbursements | \$ 20,606.40 |

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|                                      |             |
|--------------------------------------|-------------|
| Balance carried over to January 2019 | \$ 3,725.70 |
|--------------------------------------|-------------|

Respectfully submitted,  
Eileen Rankin, Manager Care 'n Share

**Personnel Committee**

Committee members for the 2017-2018 year were seated Elders John Young '21 and Brian Dougherty '19, who served as chair, and at large members Nancy Valente '20, Elder Peter Bowman '20, and Elder Janet Cohen '21.

Much of the work of the Personnel Committee is, by its nature, confidential. During 2018, Trinity was blessed to have a dedicated staff who continued to serve our congregation with passion, unquestionable dedication and faith.

Our Senior Pastor, The Reverend Dr. Greg Faulkner has continued to lead, inspire and guide our congregation with the help of his office associates and volunteers in the congregation. Greg continues to develop relationships with pastors who serve in congregations similar to ours, who are able to draw strength and support from one another, not only as a regular attendee at the Presbytery meetings but also in smaller settings. The Personnel Committee continues to support Greg in his efforts to make time for himself and his family, particularly now that he has an Associate.

Our Associate Pastor, The Reverend Sarah Craven, continues in her support for Greg, her insightful and inspiring sermons, and particularly her work with our youth. Her support for our Commissioning Class and Youth Fellowship contribute immensely to the success of those programs.

We continue to be grateful for ministry of Reverend Barry Gruver, who serves as our part time Parish Associate, visiting members who are homebound, are in assisted living or care facilities or who have a particular need for pastoral care and support. He has supported Greg through this ministry, as well as occasionally participating in our Sunday services. Session has recommended him for another term and we look forward to his ministry in 2019.

We are so very grateful for the enthusiasm, creativity and energy of Lisa Marcelli, our Music Director, and Brian Kain, who was permanently appointed as our Music Associate in 2018, as they have worked with our 4 children's choirs, adult choir, 3 hand bell choirs and 2 instrumental groups who participate in our Sunday worship services and other special events throughout the church calendar. The joy with which they have approached their music ministry is appreciated by the members of the musical ensembles, as well as the congregation.

Our dedicated office staff continues to perform an incredible service for the congregation. For the fourth consecutive year, with the support of Session, the church office has closed its doors to regular business on Fridays. Sue Nork, our Office Manager, works full time with the assistance of Alysia Sieh Badskey, Media Associate, who works two days per week. The Membership Associate, Mrs. Pamela Dougherty, is working 2 days per week, as well. Our Treasurer, Debby Talbott, is a trusted full time member of the team, and with the help of congregational financial experts, manages the day to day financial dealings of the church. The Personnel Committee and office staff continue to encourage committee chairs and lay leaders to take responsibility for some of the functions that the office staff had provided in the past. We are grateful for the collaborative spirit in the office, which is often complemented with volunteers from the congregation.

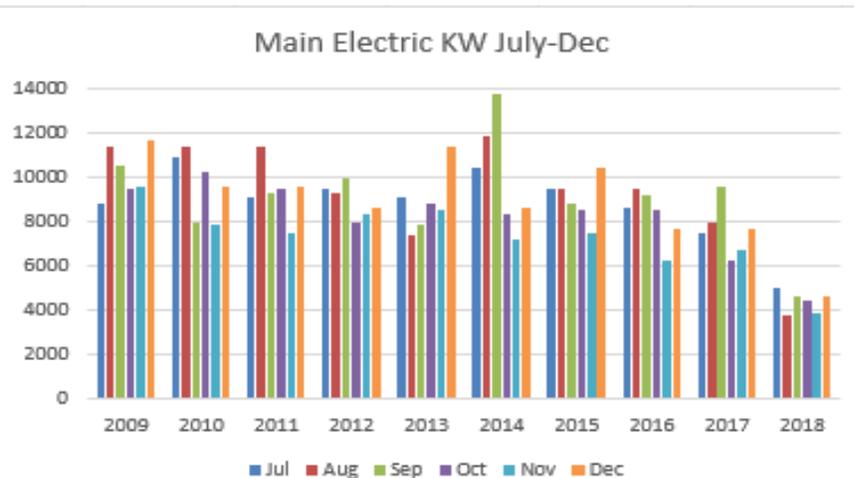
Our Property Manager and custodian, Larry Hall, was able to work only a portion of 2018 due to health concerns. He will retire at the end of the year. A cleaning service hired by the Property and Buildings Committee supplements the cleaning needs of the buildings and will replace Larry entirely in 2019.

Respectfully Submitted,  
Brian Dougherty, Chairperson, Personnel Committee

### **Property and Buildings Committee**

The Property and Buildings Committee reports to the Session, with the primary responsibility of managing the use and maintenance of Trinity's facilities. The Committee oversees the property budget, sexton services, maintenance services for all church buildings, grounds, landscaping, exterminating, preventive maintenance, snow removal, trash removal, and equipment servicing. The Committee controls the purchasing of maintenance equipment and supplies, utility usage and conservation; and is responsible for the many service contracts involving all mechanical equipment from the elevators and fire alarms, heating, air conditioning, to the kitchen appliances. The Property and Buildings Committee is also responsible for the oversight of all building-use requests that come into Trinity throughout the year.

2018 was a big year for the Property and Buildings committee. The solar panel project was contracted, the roof was replaced, the solar panel installation was completed, and it started producing electricity on June 26, 2018. By November 26<sup>st</sup> our panels had generated 14.42 Mega Watts of electricity. It has reduced the electric bill of the main building by roughly 35%. Note the drop in KWs paid for the months since we had solar energy in 2018 compared to the nine previous years.



The year didn't start out too well for P&B because of a frozen, then broken, water line on Jan 9<sup>th</sup> that flooded most of the basement in an inch of water. This required major remediation efforts that went into the summer months. Rugs were replaced, wallboard was removed, baseboard and some floor tiles were replaced. Thankfully many hands had responded quickly to the initial flood, getting water out of the building and things up off the floor quickly, greatly reducing the damage that was caused.

Other projects completed this year include:

- The front sidewalk was replaced and the handicap ramp and corner of Westgate and Rt 70 was brought up to code with decreased slope.
- Exterior security cameras were installed so office can now see who's at any door and we can see who enters any door.
- Our sprinkler system was inspected and required preventative maintenance valve change outs were performed.
- New metal front center doors were ordered to replace the white wooden ones presently entering the atrium to give added security.
- The office carpet, which was worn, and wrinkled was replaced with new carpet.

Many other smaller "maintenance" tasks were undertaken almost exclusively by church members. Parking lot lights had an intermittent short that caused them to sometimes trip the circuit breaker and go out. When we purchased our first LED parking lot light, we discovered the cause of the short. Birds had nested inside the top of one of the light posts and chewed at the wire exposing the strands which shorted to the pole. We were able to fix it ourselves

- Many interior lights were switched out to LED as they burned out, continuing our goal of getting all lights changed to LEDs.
- We cataloged all emergency light and exit signs tested all and replaced 10 batteries.
- A group of us stripped years of floor wax off the tile floors in the nursery school area down to the bare tile and applied new wax.

- Started the change out of paper towel dispensers to a better roll type.
- Change the lights in Witherspoon classrooms 1 & 2 to flat panel LEDs, saving energy and making the rooms brighter.
- Held a spring and fall cleanup day to add mulch, trim bushes, and rake leaves
- Made repairs to toilets, doors, locks, and windows.

These tasks are often simple little projects that are done by volunteers. If anyone would like to donate some of their time and talents to help tackle some of these simple “to do list” projects, contact anyone on the P&B committee and we’ll be glad to share our list with you and appreciate your assistance.

Use of the church property to paying customers will bring in roughly \$5000 this year. This is higher than last year, and we hope it will continue to rise next year.

The Property and Building Committee is comprised of two ruling elders, Committee Chair Walt Steinle, and Cosmo Digneo, as well as Larry Hall, the Building Property Manager, and members at large: Tony Ceneviva, Bill Stockwell, Bill Strobel, and Tom Tilsner. Chris Bryfogle continues to assist every week with evening walk-throughs. This is a very dedicated crew. I don’t know where we’d be without their help and expertise. I am very grateful to each of them.

Thanks also to the many people who help out during the clean ups, small projects, decoration events, and consultations on technical matters. A special thanks to Sue Nork and Pam Dougherty (honorary P&B members weather they like it or not) for all they do to assist us.

On behalf of the committee, I want to thank Larry Hall, the building Property Manager, for his many years of dedication and continued efforts to handle outside events, contact and coordinate outside contractors. We wish him well as he moves into retirement at the end of 2018.

Respectfully Submitted,  
Walt Steinle, Property and Buildings Committee Chair

### **Strategy Committee**

The Strategy Committee was formed in 2012 to address issues associated with the short and long term strategy of the church. When implementing and reviewing this strategy, the committee considers all aspects of our life together, including worship, education, stewardship, growth, and mission. The committee is guided by the Trinity mission statement: “An Inviting Community Following Christ for Life.”

The Strategy Committee consists of the chairs of each of the Session committees and the Clerk of Session. This structure allows all areas of the church to have input into our strategic direction. Additionally, having input from all committees promotes prioritization of initiatives and resources.

During 2018, the committee addressed:

- Session committee responsibilities
- Financial and personnel issues
- Stewardship campaign theme and approach

- Budget creation and options
- New fiscal policies

Following Trinity's capital investment and expenditure policy, the Strategy Committee is also responsible for reviewing, prioritizing and approving all church capital expenditure, which, this year, included solar panel installation.

Respectfully Submitted,  
Margery N. Sly, Chair

### **The Technology Committee**

If all things were perfect, the Technology Committee would have little to do. All equipment would operate perfectly year after year, software would never become outdated, and there would never be a call for anything new or different. We did not reach that state of perfection in 2018, but we moved closer.

Major items receiving attention in 2018 were the following:

- Providing sound control at worship services, including scheduling sound board operators, updating the Operating Procedures for sound control, recording and offloading of services, and training of the team of volunteers who control our services; providing batteries for all services; and a weekly review of any problems that might have been encountered at our services.
- Modifying the software for our sound control system, adjusting volume levels for speakers and microphones, and modifying our procedures so that we now have a redundant control device.
- Purchasing and installing a few items of new equipment for use in the Sanctuary.
- Re-configuring wiring to prevent accidental unplugging of equipment at the sound control desk.
- Monitoring the listening devices (used by our congregants who have difficulty with hearing).
- Replacing wireless microphones and receivers in Fellowship Hall and the Community Room. Currently all wireless equipment in our church is of the same brand and is compatible. Additional equipment has been obtained and is operational but has not yet been fully installed.
- Working with the Property and Buildings Committee in the configuring of the church's security camera system.
- Replacing several computers and other equipment in the church office.
- Dealing with a breakdown in the telephone system (which is operating but should be replaced) and our Phone Tree system (which is not operating and should be replaced with an online system that will provide telephone, texting, and email announcements).
- Continuing to send weekly e-mail reminders (still on a test basis) to encourage attendance at worship services.
- Supporting Adult Ministries and other church committees with sound and video capability.

The Technology Committee continues to operate as a lean organization comprised of a Chair from Session and separate teams that take responsibility for designated church operations. The sound control team—in 2018 Tyler Cohen, Greg Gagarin, Bill Greenwood, and Doug Nork—deserves

special thanks for the team's good work, not only in our services but also in time spent in training, communicating with each other, and constant thinking about how our sanctuary sound can be made better. As in the past, Burt Bowen was instrumental in advising on and effectuating many of the items that were undertaken in 2018.

The Committee remains conscious of the need for cost-saving in Trinity's use of technology. The Committee strives to meet our needs without spending money unnecessarily on items that are not needed, or may be handled in less-costly ways, or deferred without compromising our mission.

Technology is constantly changing, and equipment ultimately fails or becomes obsolete. Every aspect of our church uses technology in one form or another. Currently the Technology Committee is in the process of effectuating or considering various ideas, including (1) finishing the installation of additional microphones in Fellowship Hall and the Community Room; (2) improving our system for recording church services to make them available to those who cannot attend; and (3) establishing a better system to communicate with church members by phone, text, and e-mail.

Respectfully submitted,  
Thomas L. Earp, Chairperson, Technology Committee

### **Worship and Music Committee**

The Worship and Music Committee of the Session was represented in 2018 by Session Members Ed Sanborn and Steve Talbott with Bonnie Jones serving once again as an at-large committee member. Linda Flanary transitioned off of the committee in January after providing 8 years of service both as a Session member as well as an at-large committee member. The committee would like to thank Linda for her many years of service and dedication to the Worship and Music programs at Trinity.

The committee typically meets monthly except for during the summer months with the Rev. Greg Faulkner and Lisa Marcelli, Director of Music, providing insight during the meetings. In addition to having oversight of the worship services and music program, the committee also sets communion dates, reviews and approves baptism requests for Session approval, manages the assignment of Elders as Sunday morning worship greeters and communion servers, manages the flower chart and weekly memorials that appear in Work & Worship, as well as arrange for Easter and Advent Flowers. In addition, the committee also provides oversight to the Trinity Community Concert Series.

The Trinity Community Concert Series, currently in its 29<sup>th</sup> year, continues to provide strong musical performances that reach out to the community. This was evidenced at the spring concert held on March 18<sup>th</sup> when we welcomed the Philadelphia Boys Choir & Chorale in what turned out to be one of the largest crowds ever for a TCCS Concert. The Last Whippoorwill Band provided Bluegrass Music on October 26<sup>th</sup> and the Atlantic Brass Band's Holiday concert was very well attended on December 7<sup>th</sup>. The TCCS committee consists of Donna Croker, Linda Flanary, Carolyn Kramer, Lisa Marcelli, Betty Stockwell and Ron Willoughby. At the end of the 2017-2018 season, Betty Stockwell decided to transition off of the committee after many years of selfless service to the TCCS. The Committee would like to thank Betty for her countless hours devoted over the years to make the TCCS such a wonderful success. Kristen Viglietta has recently joined the committee and has already proven to be a wonderful addition to the committee.

Brian Kain began the year as the Interim Music Associate providing organ and piano accompaniment for services each Sunday as well as for Adult Choir Rehearsals. He also enhances the Sunday morning worship with his various talents including vocal solos, bells, percussion and ukulele to name a few. The transition for Brian into this position has been seamless and based on the Worship & Music Committee's recommendation, the Session voted in May to remove the "interim" title and make Brian the permanent Music Associate. We couldn't be more pleased to have Brian as a permanent staff member and look forward to his continued contribution to the music program each week.

Our congregation is extremely blessed to have Lisa Marcelli as our Director of Music. She continues to explore new opportunities to involve congregational members of all ages into our music program, regardless of their level of musical talent. Lisa's strong organizational and communication skills enable her to successfully orchestrate multiple choirs and musical groups of all ages throughout the program year. It is amazing what she is able to accomplish. Now combined with Brian Kain's various talents, the music program at Trinity continues to provide a strong and varied experience each Sunday morning which is special, and often times, moving. The worship and music experience continues to be the lifeblood of our congregational life and we are truly blessed with the pastoral staff of Greg, Sarah and Barry to lead our worship each Sunday. In conjunction with the strong music program, I think I speak for the entire congregation in saying that we are appreciative and truly thankful for what God has blessed us with at Trinity.

Respectfully submitted,  
Steve Talbott, Chair

### **Music Department**

There are, at present, 12 musical ensembles at Trinity; 8 rehearse weekly. They include:

- Cherub Choir (ages 4 and 5)
- Carol Choir (grades 1 and 2)
- TEAM Choir (grades 3 to 5)
- TEAM Bells (grades 3 to 5)
- Youth Choir (grades 6 to 12)
- Youth Bells (grades 6 to 12)
- Rejoicing Ringers (grades 9 to 12)
- Adult Choir
- Adult Bells
- Youth Band (instrumental ensemble)
- Rejoicing Ringers (grades 9-12)
- Trinity Band (instrumental ensemble)
- Mahalo Ukulele Band (instrumental ensemble)

2018 has seen the growth of musical ensembles with over 150 people (children – senior citizen) regularly making music in the various choirs and ensembles listed above. Trinity is also blessed to have many talented musicians who volunteer their time and assist in directing and accompanying various choirs, including: Laurie Lausi, Lisa Miller Armstrong, Karen Kain, Julia Clarke, Ron Willoughby, Jimmy Boyle, Cate Marcelli, Leah Marcelli, Cosmo Digneo, Burt Bowen, Dave Keagle and Julia Wilson.

**Soup and Sound** -- As a part of its ministry during the Lenten season, Trinity hosts midweek *Soup and Sound* concerts on Wednesdays at noon. Recitals this year included: Young artist – Adam Abrams, saxophone, George Bowerman, piano, Anna and Paula Meyer, flute and piano, Kristine Biller, soprano, and Jimmy Boyle, trumpet. Unfortunately, this year due to weather, 2 of the 5 concerts were cancelled.

*Soup and Sound* is attended by people from Trinity Presbyterian Church and the greater Cherry Hill community. Under the direction of Nancy Roberts and Bonnie Jones, talented cooks and hardworking volunteers provide weekly lunches. These volunteers as well as those who contribute to the weekly free-will offering, help make *Soup and Sound* a wonderful part of our musical mission. We thank all who work hard and generously give their time to make *Soup and Sound* successful.

**The 2017-2018 Trinity Community Concert Series** concluded in 2018 with a concert presented by The Philadelphia Boys Choir and Chorale on March 18. Over 800 people attended the 3 concerts during the season.

**The 2018-2019 Trinity Community Concert Series** opened on October 26, 2018 with The Last Whippoorwill Band. The Atlantic Brass Band presented a concert on Friday, December 7, 2018. The final concert will be The Wind Symphony of Southern New Jersey on March 24, 2019.

As of April 2018, Betty Stockwell stepped off the committee. We thank Betty for her many years of service to TCCS.

The committee warmly welcomed new member Kristen Viglietta.

The members of the TCCS Committee (Donna Croker, Linda Flanary, Carolyn Kramer, Lisa Marcelli, Kristen Viglietta and Ron Willoughby) thank our many generous donors for their financial support as well as Susan Bastnagel for all her help with graphic design and PR.

**Musical Instruments** -- Trinity's musical instruments have been maintained by Jacobs Music (pianos), C. W. Gibson (organ) and Walker Technical (organ). All the instruments continue to be in sufficient working order.

Pam Dougherty and Betty Stockwell are serving their final year as music librarians. They have spent countless hours/years reorganizing the music library and taking care of all the music Trinity owns. We thank them for all their hard work and time.

Joe Bechtel and Dave Large will be taking over their responsibilities at the end of the 2018-2019 program year. Welcome Joe and Dave.

Doug Nork continues to head the Music Support Team. These volunteers facilitate all the moving of equipment (bells, tables, risers, etc.) for the various Sundays during the year.

Brian Kain took over the role of Music Associate in January 2018. Brian has enhanced the music program with his hard work and musical gifts and has seamlessly become a part of the fabric of our worship services.

**Highlights of the year have included:**

Rally Day  
Music Dedication Sunday  
Holy Week Services  
Children's Musical  
All the services in Advent  
Christmas Eve Services  
Youth Sunday  
Summer services  
Lenten Soup and Sound Series  
TCCS Performances as listed above

At the time of this writing, Trinity's music department is looking forward to another exciting year of music making and to serving God and God's people known as Trinity Presbyterian Church.

Respectfully submitted,  
Lisa K. Marcelli, Director of Music

**Youth Ministries Committee**

The programs provided by the Youth Ministries Committee continued to guide 7th and 8th grade students as they prepared to become full members of our congregation through Commissioning. Through Commissioning, the 8th graders also transition into the Senior High School group. The Youth Ministries Committee remains committed to seeing our Senior High students continue to build a strong foundation of faith in the hope that it may spark a lifelong journey with Christ and Trinity Presbyterian Church.

The Commissioning Program continued to thrive here at Trinity. In May 2018, nine 8<sup>th</sup> graders made their Public Profession of Faith and were brought into full membership. These students were supported along their journey of faith and to becoming a part of the Trinity family by an amazing and committed group of Covenant Partners who shared their time, energy and faith with their Commissioners. The Committee is especially grateful for the support of Connor Strobel who served as an excellent role model for our students and contributed to the success of the program. There was unprecedented enthusiastic participation in Acolyte Service by both students and parents.

The Commissioning program began again in the fall with nine 8<sup>th</sup> graders and 4 7<sup>th</sup> graders led by Small Group Leaders, Karen Leonard and Megan Warren (7<sup>th</sup> grade) and Rev. Sarah Craven with assistance from Reverend Dr. Gregory Faulkner (8<sup>th</sup> grade). Rev. Craven provided overall guidance, leading some of the Worship Reflections, and teaching the Bible overview sessions with the 7<sup>th</sup> graders. Sharon McGrath, is the Parent Helper assuring the success of activities including Ice Cream Socials, college care packages for 26 students, and the gingerbread house event. Alison Schwarz is assisting with our Acolyte scheduling.

Donna Allen Chaired the Youth Ministries Committee with Katie Carboni as Vice-Chair until her departure in September.

Sarah Craven has continued as our full-time Youth Director, where she has overseen our Senior High ministry, supported by a wonderful group of Senior High advisors. Another strong year for the Senior High ministry would not have been possible without our year-round volunteer

Advisors: Donna Allen, Tracy Miller, Shawn Smolsky, Rich Fletcher & Katie Carboni and the support of our Senior High parents who assist with various activities throughout the year as well as our Student Leaders.

This past July they traveled to West Virginia through our PCUSA outreach WVMAW to Lewisburg, West Virginia with 13 youth and 10 Advisors. On Sunday we attended worship with the congregation, then starting Monday morning we worked on rebuilding 2 new homes for residents. We also cut and moved a very large tree that fell over while we were there for a senior citizen. And again we thank all the advisors who gave of their time and energy to help make this trip a reality for our youth. Without them the trip would not be possible. We are thankful for the generosity of our congregation who help support our fundraising efforts.

This has been a wonderful year of Mission outreach for our “Mixers and Mission” group. For fun they went a scavenger hunt and traveled throughout Barclay, which was a great success. They made over 500 Peanut Butter and Jelly sandwiches for Cathedral Kitchen to distribute to the homeless. They went to R & M Boarding Home in February and played Bingo and served ice cream to the residents. In October, the Youth participated in the CROP Walk, and finally in November they went to Barclays Nursing Home and played Bingo with the residents.

They also started a new Mission Outreach this year with the Hispanic Presbyterian Church in Camden. After Thanksgiving they attended Sunday worship with the Sr. High Fellowship and made advent crafts. It was well received and the Youth will go back in the spring to continue with this wonderful congregation.

This year our Senior high co-presidents are Tommy Digneo and Maddie Desjardins.

All of us on the Youth Ministries Committee are grateful to the terrific team of volunteers for a great year of ministry to our youth; we are thankful for their work to guide our youth into deeper trust in God and his Son, Jesus Christ.

Respectfully Submitted,  
Donna Allen, Chair

### **2018 Audit Committee**

The audit committee for Trinity Presbyterian Church (USA) elected at the Annual Corporation meeting consisted of Jen Dukelow, Tony Ceneviva and Bill Stockwell. Using the Audit Steps template developed by the 2013 Audit Committee, the 2018 committee met with Treasurer Debby Talbott on October 18, 2018 to review the latest updates to the Book of Procedures and perform the 2018 audit based on a sampling of financial transactions from the current year.

The Book of Procedures used to implement the financial policies of the Church were reviewed and approved by the Stewardship and Finance Committee in September 2018.

In 2018 the Finance Committee implemented a new Investment Policy with the goal of spreading risk while maintaining and increasing yields based on an allocation strategy that was approved by Session. The number of investment vehicles increased from 24 to 52. The implementation involved a detailed and incremental transfer of funds over the summer from existing accounts to the new accounts to meet the allocation guidelines. The new investment policy requires

rebalancing the portfolio to maintain consistency with the investment horizons. An annual review of the Investment Policy for compliance is required as part of the procedure.

A review of Easy Tithe receipts was conducted for May 2018. The review showed an accurate, user friendly trail from the online receipt to submissions to the bank deposits to the congregants account and the categories their pledges were directed to. The Treasurer noted that while the longer term members are using the Easy Tithe feature to some extent, the newer members seem to utilize this pledge option more frequently and is one thing they ask about when considering joining Trinity.

Benevolence counting results, check deposits and bank statements for January 29, April 23, and June 18 of 2018 provided by the Treasurer were reviewed and no discrepancies or inconsistent items were found.

The audit allowed for a review of the newest feature of the deposit process which is the remote check deposit machine obtained when Trinity switched banks to Cornerstone. Checks can be processed more timely, recorded and deposited electronically which allows funds to be available faster.

All check disbursements issued over \$2000.00 from the 2<sup>nd</sup> quarter (April, May and June) of 2018 were reviewed for appropriate double signatures and supporting documentation for the request for payment as detailed in the financial policies.

All credit card bills for the month of May 2018 were reviewed in accordance with the Book of Procedures.

The investment accounts for the Memorial Fund and Endowment Fund as of September 2018 were reviewed and found to be in order. The review also confirmed the investment accounts met the allocation guidelines of the new Investment Policy.

The 2017 financial report was reviewed with the monthly financials for December 2017 and all summary accounts exhibited correct details and alignment with supporting data accounts. All major sub-accounts supporting the December 2017 monthly financial accounts were reviewed and provided clear traceability and accuracy to the summary accounts. The following accounts were reviewed for accuracy, including each transaction from the beginning balance: total receipts, total disbursements and ending balance accounts. No discrepancies were found in any of the data, transactions or accounts.

Payroll documents reviewed included employee net payments, payroll tax payments to the IRS, employee pay stubs and time cards for three different pay periods in July and Aug 2018. All documents were acceptable and traceable to their proper accounts.

The audit included reviewing the list of all contracts maintained by the Church Treasurer. A concise list of all open and active contracts was provided which included: contracting company name, current contract cost, length of contract, Trinity's obligation upon termination and the committee responsible for monitoring the contract. All 14 contracts were confirmed to be active across 4 committees. This system of tracking open contracts is working well and Session committee chairs and the Trinity Treasure and actively engaged in maintaining and updating these contracts as time progresses.

The audit included a review of Property and Liability Insurance Policies in-force as of July 31, 2018 to confirm adequate coverage of church assets. The Property, Casualty and Risk Insurance policy coverage was changed from Mercer to the Insurance Board within Willis of Ohio. The new policy offers the same or greater coverage and this carrier is endorsed by the Presbyterian Church USA and used by over 4100 congregations. The limits are in line with asset values listed in the financial statements as of December 31, 2017.

The 2018 Audit Committee thanks Debby Talbott for her preparation gathering the requested audit items and for her assistance and cooperation during the evening audit. The audit committee noted continual improvement in the church's financial systems as mentioned above. Additionally, the 2018 Committee would like to commend Debby for her dedication and outstanding work carrying out her duties as Treasurer of Trinity Presbyterian Church (USA).

Respectfully submitted,  
William B. Stockwell, Convener