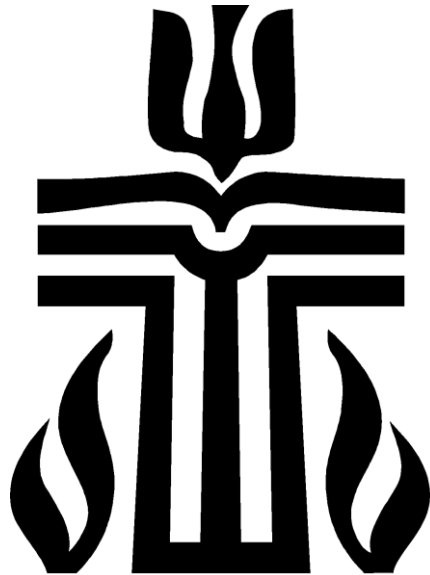


Trinity Presbyterian Church (USA)

Cherry Hill, New Jersey



Annual Report 2020

Agenda
Ecclesiastical Meeting
February 14, 2021

1. Call to Order- The Reverend Dr. Gregory C. Faulkner
2. Opening Prayer
3. Announcement of Meeting
4. Establishment of Quorum – Jenny Stark, Clerk of Session
5. Approval of Minutes of Annual Ecclesiastical Meeting, February 9, 2020
6. Election of Officers (please see Nominating Committee report, page 12)
7. Reception of 2020 Annual Report
8. Approval of 2021 Minister’s Terms of Call
9. Old Business
10. New Business
11. Necrology and Memorial Prayer of Thanksgiving
12. Adjournment
13. Closing Prayer- The Reverend Dr. Faulkner

Agenda
Corporation Meeting
February 14, 2021

1. Call to Order –Brad Ritchie President, Board of Trustees
2. Opening Prayer (Closing Prayer of the Annual Ecclesiastical Meeting)
3. Approval of the Minutes of the Corporation Meeting, February 9, 2020
4. Report of the Nominating Committee- Cosmo Digneo, Convener
5. Election of Trustees

Class of 2021

Karen Leonard (1-year term)

Brad Ritchie (1-year term)

John Young (1-year term)

Class of 2023

Audrey Azevedo

Cosmo Digneo

Jen Dukelow

Beth Gammie

6. Dismissal of 2020 Nominating Committee
7. Report of Auditing Committee- Jen Dukelow, Convener
8. Review of 2020 Financial Reports
9. Presentation of 2021 Budget
10. Old Business
11. New Business
12. Adjournment
13. Closing Prayer

Table of Contents

Annual Ecclesiastical Meeting, February 2020.....4

Annual Corporation Meeting, February 2020.....5

Senior Pastor/Head of Staff’s Report.....7

Associate Pastor’s Report.....9

Parish Associate’s Report.....10

Session.....11

Board of Trustees.....12

Nominating Committee.....12

Adult Ministries. Committee.....13
 (including Adult Ed, B.A.S.I.C., Cancer and Conversation, Fellowship, Library, Parish Visitation,
 Sunday Morning Men’s Group)

 Presbyterian Women.....17

 Presbyterian Women Treasurer’s Report 2020.....19

Children’s Ministries Committee.....20

 Trinity Nursery School.....21

Finance & Stewardship Committee.....22

Membership & Public Relations Committee24

 Membership Statistics26

Mission and Outreach Committee.....26

 Board of Deacons.....28

 Board of Deacons Treasurer’s Report 2020.....30

 Care ‘n Share Mission Outlet.....30

 Care ‘n Share Treasurer’s Report 2020.....31

Personnel Committee.....32

Property and Buildings Committee.....33

Strategy Committee.....35

Trinity Production Team Committee36

Worship and Music Committee.....37

 Music Department.....39

Youth Ministries Committee.....40

Audit Committee.....41

2021 Ministers’ Terms of Call

2020 Financial Reports & 2021 Budget

**Annual Ecclesiastical Meeting of
Trinity Presbyterian Church (U.S.A.)
Cherry Hill, New Jersey
February 9, 2020**

The sixty-second Annual Ecclesiastical Meeting of the organization of Trinity Presbyterian Church (U.S.A.), Cherry Hill, New Jersey, was called to order by the Moderator, the Reverend Dr. Gregory Faulkner, on February 9, 2020, at 10:34 a.m. in the Sanctuary. Rev. Faulkner opened the meeting with prayer.

The Clerk declared that a quorum was present.

It was voted to **approve** the minutes of the Annual Ecclesiastical Meeting of February 10, 2019, and the Congregation Meeting Minutes of December 15, 2019.

Rev. Faulkner presented the annual report which had been distributed to the congregation for review earlier in the month. There being no questions about the report, the congregation **voted** to receive the 2019 Annual Report as printed and distributed.

After Rev. Faulkner recused himself, the Clerk presented the 2020 Terms of Call for Reverend Dr. Gregory C. Faulkner (as found in the annual report):

- Salary: \$111,827 (include a housing allowance of \$50,000)
- Reimbursable Expenses: \$6,000 (includes automobile, books, cell phone, and personal business expenses)
- Continuing Education Expenses: \$1,500
- Vacation: One month consisting of 4 or 5 Sundays, depending on when taken. May be split into non-contiguous weeks at the discretion of the Session.
- Continuing Education: Two weeks (does not count as vacation time) cumulative to a maximum of six weeks.
- Paid Federal Holidays: 10
- Sick Days: 10 working days
- Mortgage Loan: \$103,597 (Balance as of 12/31/2019)

In addition, we will pay regularly in advance to the board responsible for benefits a sum equal to that requisite percentage of his salary which may be fixed by the General Assembly of the Presbyterian Church (U.S.A.) for participation in the Benefits Plan of the Presbyterian Church (U.S.A.) including both pension and medical coverage, or any successor plan approved by the General Assembly.

The Clerk then presented the 2020 Terms of Call for Reverend Sarah Craven (as found in the annual report):

- Salary: \$60,440 (include a housing allowance of \$20,000)
- Reimbursable Expenses: \$3,000 (includes automobile, books, cell phone, and personal business expenses)
- Continuing Education Expenses: \$1,500
- Vacation: One month consisting of 4 or 5 Sundays, depending on when taken. May be split into non-contiguous weeks at the discretion of the Session
- Continuing Education: Two weeks (does not count as vacation time) cumulative to a maximum of six weeks
- Paid Federal Holidays: 10
- Sick Days: 10 working days

In addition, we will pay regularly in advance to the board responsible for benefits a sum equal to that requisite percentage of your salary which may be fixed by the General Assembly of the Presbyterian Church (U.S.A.) for participation in the Benefits Plan of the Presbyterian Church (U.S.A.) including both pension and medical coverage, or any successor plan approved by the General Assembly. Hearing no questions, both terms of call were **approved** by voice vote.

There was no Old Business.

There was no New Business.

Rev. Faulkner read the Necrology, remembering the members who went to the church eternal in 2019, and offered a memorial prayer of thanksgiving.

It was **voted** to adjourn the congregational meeting at 10:45 a.m., and Rev. Faulkner closed the meeting in prayer.

Respectfully submitted,

Jenny Stark
Clerk of Session

Reverend Dr. Gregory Faulkner
Moderator

**Annual Corporation Meeting of
Trinity Presbyterian Church (U.S.A.)
Cherry Hill, New Jersey
February 9, 2020**

The sixty-second Annual Meeting of the Corporation of Trinity Presbyterian Church (U.S.A.), Cherry Hill, New Jersey, was called to order on February 9, 2020, at 10:45 a.m. by the President of the Board of Trustees, Brad Ritchie. The closing prayer of the Annual Ecclesiastical Meeting, delivered by Rev. Faulkner, served as the opening prayer.

The Clerk confirmed to the President of the Board of Trustees, that a quorum was present to conduct the business of the Corporation.

A motion to accept the minutes of the Corporation Meeting of February 10, 2019, was presented by the President, moved, seconded, and **approved** by voice vote.

The President of the Board of Trustees asked Cosmo Digneo, from the 2019 Nominations Committee, to present the slate of new members for the Board of Trustees:

Class of 2022:

Susan Bastnagel
Alene Bowen
Jay Reinert
Nancy Roberts
Steve Talbott
Eric Waraas
Linda Wean

Class of 2020
Karen Leonard

The President called for any additional nominations from the floor. There being none, a motion was made and seconded that the slate be accepted. The motion was **approved** by voice vote.

The President dismissed the Nominations Committee, which consisted of Cosmo Digneo, Nancy Roberts, Hersch Craven, Donna Croker, Linda Craven, Linda Flanary and Melissa Smith with thanks.

Audit Committee—Convener Jen Dukelow, presented the report of the 2019 Audit Committee. The Committee included herself, Linda Wean, and Tony Ceneviva and met with Treasurer, Debby Talbott on October 24, 2019, to review the latest updates to the Book of Procedures and perform the 2019 audit based on a sampling of financial transactions. The committee reports that the records are accurate, in good order, compliant, and reflect the requirements in the procedure manual. Additional information appears in the committee’s report. The committee once again acknowledged with thanks, the good work, cooperation, and professionalism of Treasurer, Debby Talbott.

There being no questions, a motion was made and seconded to accept the Audit Report, which was **approved** by voice vote. The President dismissed the Audit Committee with thanks.

Mr. Ritchie then reviewed the 2019 financial reports by referring to the written reports which were distributed as part of the Annual Report. The 2019 budget results and 2020 proposed budgets were reviewed and discussed at the January 26, 2020 Budget Forum, and the budget was **approved** by the Session after that meeting. Planned income and expenses were slightly better than projected. Although 2019 pledge revenues were below budget, the income goals were balanced out by more positive non-pledge giving. Expenses were slightly below budget.

Unfortunately, summer flood damage costs were around \$130,000, of which \$25,000 was recovered from insurance and \$6,000 from member donations. Elder Ritchie thanked members who contributed time and energy toward the flood rehab—it ended up costing much less than expected due to their contribution. The balance of the flood expenses, approximately \$90,000, was funded from our investment accounts. In spite of this, the value of these accounts are still even on the year, due to the strong stock market.

Elder Ritchie thanked members for pledging and committees for working within tight budgets and controlling expenses.

The congregation had no questions about the 2019 outcomes or the 2020 budget.

Mr. Ritchie then asked for any Old Business that needed to come before the corporation. Hearing none, he asked whether there was any New Business. Hearing no New Business, the President asked that a motion be proposed to adjourn the meeting.

Upon motion being made and duly seconded, it was **voted** by voice to adjourn the meeting at 10:56 a.m., and Rev. Faulkner offered the closing prayer.

Respectfully submitted,
Jenny Stark
Clerk of Session

Brad Ritchie
President

Senior Pastor/Head of Staff

There is no need for me to say it, but in order to memorialize it for our congregation's history—which is one of the key reasons we prepare our ecclesiastical annual report—let it be noted that 2020 was a year of incredible challenge and increased anxiety; it was unlike any other year that most of us have experienced due to the Covid-19 pandemic. In fact, this document has been written so every member may see what Christ has done in our midst during this past year and also entrust to history our story as a church family. In the midst of challenges and anxieties, the Lord Jesus has been faithful to use our congregation in many ways—several of them innovative ways of being the family called Trinity.

When Governor Murphy issued quarantine orders for the state in March, our worship team, along with our sound board crew and what would become our recording team stepped up and within 24 hours began producing recorded worship services. This was the first step in maintaining our life together during a time of compassionate spacing. One of the greatest challenges faced by our Session was how to best ensure the safety of our congregation and staff. Ending our in-person worship, committee meetings and daily office hours created the need to figure out how we would live as a family of faith while also observing compassionate spacing. With this change in our common life, our worship life, while different, continued unabated. We owe a huge debt of gratitude to Alene and Burt Bowen who have been at the heart of our virtual worship services since March 15, 2020. Susan Bastnagel was the third member of our virtual worship “trinity” that made worship available to all. This team helped as we moved to the live-stream format, thanks to a committee (Susan Bastnagel, Burt Bowen, Sarah Payne, Steve Talbott and me) that researched and planned the transition to the new format. Along with Burt, Alene and Susan, the sound team has been managed by Joe Azevedo since we moved into the live-stream format in mid-Autumn. The church—any church—is able to do ministry solely because of the dedicated service of its members; in this regard, we have many, many people for whom we can be grateful each and every day, but in 2020 these people are at the top of our thanksgiving list. I want to memorialize my thanks here.

The year 2020 meant that I also had to adjust to how I carry out my daily work as your pastor while also protecting my health and yours. I will always be grateful for the technology our present age allows, but it has also been a significant learning curve that presented consistent challenges. Thanks to Zoom and Facetime—as well as the old fashioned (!) cellphone—I have been able to keep up my weekly pattern of pastoral care, administration of the staff and support of our many volunteers. While I still hope to speak with many of you, the nature of quarantine meant that I was able to meet with our church members virtually without ever leaving my home study; the lack of travel time meant that I was able to visit with even more of our church family than in previous years. I am grateful for the hundreds of conversations and times of prayer that I have had with you and I want to remind you that *I am always available* for conversation and pastoral support; please feel free to reach out to Sue Nork, my administrative assistant, to schedule a time for us to talk together.

Beyond the continued work of pastoring our church family, I also had to adjust to leading worship and preaching in empty rooms where it was just me and the recording team. That means that I have missed being with you, but it also means that I am deeply grateful for the welcome you have given to me and our entire worship team as we led worship in your homes. Getting used to being in worship without the gathered community continues to be something that I find challenging, but your constant encouragement via phone calls, handwritten notes, emails and texts has kept me going. Again, something for which I am grateful is the ability to connect with you via social media. Facebook and YouTube have allowed me to offer some of my thoughts about Holy Week and the practice of prayer. Social media has also been the place where we have begun to address concerns about racial justice; the virtual town hall meetings that I facilitated in 2020 have been gratifying for me and I look forward to

seeing that work continue in 2021. Beyond what I have noted, 2020 also saw me leading monthly Bible studies, attending Presbytery meetings, being part of my bi-monthly pastor prayer group, preparing families for baptisms and offering premarital preparation for soon-to-be-wed couples. While pastoral care, preaching, administration of the Sacraments and teaching are the chief aspects of my calling, I have also served among you as I continued to guide the Session in its ministries, administered our staff and supported a host of volunteers. I wish to place in our collective memory that this has been a very full and demanding year of serving as your senior pastor; it has also been a year where Christ has been faithful to me and to you, and I have seen His faithfulness in you and your witness to faith, hope and love; a witness that I have seen almost every single day of 2020 and which has given me strength for the journey.

I also want to take this opportunity to once again memorialize my gratitude for all the good work that has been offered every week by our staff: the Reverend Ms. Sarah Craven, the Reverend Mr. Barry Gruver, Alysia Sieh Badskey, Pam Dougherty, Brian Kain, Lisa Marcelli, Sue Nork, Marina Pappas, and Debby Talbott have served Christ by serving you and all of our ministry efforts. It has not always been easy to carry out their work while managing compassionate spacing along with needing to work from home for the first several months of the pandemic. Even when our staff began to return to the office, maintaining appropriate sanitation regimes and keeping up with our augmented worship, education and mission work was not always easy. As you can imagine, they have all done it conscientiously and with continuous dedication to our overall ministry.

Just as I know that you can join me in offering Christ grateful prayer for our staff, we can also find in this report a commemoration of the many ways our church officers, Elders and Deacons, have led us in ministry. Give thanks for our Ruling Elders who oversee our worship, education, mission, outreach, buildings and grounds, and stewardship. Praise the Lord for our thirty Deacons, who lead us in works of service, compassion and fellowship. The pandemic meant that some ministries had to be halted for a while and others had to be restructured via new platforms, but many ministries of our officers continued—especially those that helped us stay connected as a church family and that helped us reach out to our larger community with the good news of Jesus Christ.

Read this Annual Report and join with me remembering with gratitude all the musical gifts shared with us, for those who have taught our children and youth, for those who have met in a variety of small groups for study and support. Memorialize with grateful hearts how our mission work has impacted lives in South Jersey. The pandemic may have altered how we did our mission work, but it did not diminish the impact on lives in South Jersey; beyond that, our mission giving has been a help throughout our Nation and around the world. Mark each page as a commemoration of what the God revealed in Jesus Christ made known by the Holy Spirit has done through our life together—even in the year of the novel coronavirus, Trinity Presbyterian Church has remained alive and connected. When we remember the year of our Lord 2020, let us also memorialize that good news, too!

Yes! Please read the Annual Report of our church family, but not as some dry report of facts and figures . . . but as the grateful memorialization of God's gracious work among us and also through us, as we reached out to our neighbors even in the days of pandemic. As you read, say a prayer and know that all that has been accomplished is due to the gracious presence of Jesus Christ among us—to Him be the glory, now and forever more. Amen!

The Rev. Dr. Gregory Faulkner

Associate Pastor

While it is hard to remember the year before COVID began, 2020 started off on a few great notes. In February I led the PW in their day retreat out at Wiley Christian Retirement Community to talk about the theme Living Without Fear, little did we know what would come in a month. We also resumed all of our normal activities from Commissioning to Youth Group and welcoming the new Deacons to the board and training them. At the end of February, I was able to go on my continuing education trip to Central America to study Immigration and Migration Issues.

Once Covid hit, many things had to be rethought. Using Zoom, we finished off the Commissioning year and Youth Group met every Sunday until August. Social Media became a big tool to connect with our Trinity family. I set up an Instagram account to better reach others alongside our Facebook account. We had a few Scavenger Hunts, a Nailed It Challenge, Words of Encouragement, short Introduction to Prayer Videos, A-Z of Thanksgiving, and other small ways to keep everyone engaged.

For the Children's Ministry we tried to keep connected with a blend of online and mailing activities. Every Sunday till September, I did a Children's Moment online for our children. In the first few months of the pandemic, I also emailed activity sheets. They also received Palm Sunday packets with activities for Holy Week and a Flat Jesus another week. Over the summer, Lisa Marcelli and I coordinated our first virtual VBS through the month of July using Illustrated Ministries Compassion Camp. We followed this up in Advent with short weekly devotionals that coordinated with a packet of activities we sent out. In the fall, I continued to lead the Sunday School once a month in a Zoom meeting to connect with our kids and grow in our faith using the Story and Stretch curriculum.

Youth Group and Commissioning started again virtually in the fall. Each are following their normal formats only online with a few changes here and there to fit the format. Mixers and Mission was able to meet safely twice outside to make sandwiches for Cathedral Kitchen and pack care packages for college students and the folks at R&M. In December, we had an online social gathering, watching *Shrek the Halls* and playing some trivia. We were also still able to have Youth Sunday in July with the youth pre-recording each of their parts and putting them altogether.

Lisa and I continued to expand our Gen Z group for the college aged group. We had one socially distanced gathering in July to see and catch up with them before the fall when we started once a month gatherings to watch *The Good Place* and discuss our faith and check in with one another.

Stephen Ministry finally found care receivers during the last year. Since all three of our Stephen Ministers were connected, we meet every few weeks for a time of Supervision. We give feedback or help each Minister think about questions that might help their relationship with their partner grow. We are also hoping to train more Stephen Ministers in the coming year.

In October, Lisa and I coordinated the Outdoor Prayer Services and tried to ensure they happened safely. Thanks goes to Doug Nork and Tracy Miller who drew our socially distanced boxes. Pam Dougherty for arranging the space beautifully, and Steve Talbott who helped us purchase sound equipment. We were thankful our church members could safely connect with Trinity and each other in this way.

I've continued to work alongside the Presbyterian Women to support their endeavors to stay connected. I attended their virtual gatherings in the late summer to install officers and the Fall Gathering. We also made sure that a virtual PW Christmas Service still occurred.

Besides this, I've run/coordinated our virtual Coffee Hours during the pandemic. I continue to support the Mission Committee and their Mission Thursdays however I can. I support the Deacons, Children's Ministry, and Youth Ministry committees. I continue to support and attend BASIC as we meet virtually about twice a month. I help plan and coordinate different parts of worship alongside preaching at times. I've checked in on members during the pandemic with calls and offered pastoral care. I've performed a few small weddings and funerals over the year. I'm happy to support our staff and church family in a variety of ways.

Outside of Trinity, I continue to serve on the Presbytery's Mission Committee and also the Board of Trustees for Johnsonburg Camp as the Presbytery representative. I also was able to serve as a commissioner for the West Jersey Presbytery to General Assembly this year, which occurred virtually in June.

While this year has looked very different from any other I've had in ministry, it has still been an active year in the church, and I'm thankful that I can continue to serve in ministry during these times.

The Rev. Ms. Sarah Craven

Parish Associate

It's been a strange year. The Corona Virus changed how all of us operate and my ministry was no exception. The first two months I did my routine calling but everything changed with the "shelter in place" orders in March. Pastor Greg asked me to continue my calling but instead of making personal visits which I love doing, he asked me to do my calling by phone about which I was not as enthusiastic. However, I quickly realized how important my phone calls were to our dear folk who were unable to get out and about. I came to appreciate the value of making phone calls and sending email messages. And so, I learned some flexibility which we've all had to learn this year, but I look forward to getting back to my personal visits and especially to in-person worship.

I've been your Parish Associate a little over eight years now and appreciate working with Greg, Sarah, our outstanding staff and all of you more and more with each passing year. I visit primarily older members who are homebound, in health care facilities and those who can't get to worship as often as they'd like. I also assist in worship. The purpose of my ministry is to better connect us as a church family and bring God's love and the love of the congregation to our older members. Please call the church office if you know of an older member who needs a visit.

Elder Joan Cohen, my partner in ministry, represents the congregation as we take communion to our older members who can't get out to worship. The Deacons, of course, are also involved in our caring ministries, and many of you, on your own, reach out to those in need of a friendly visit or make phone calls. I appreciate all those involved in Trinity's caring ministries.

We have a great spirit in this congregation and a great fellowship which is so important, especially now. I've been deeply impressed by how important our love is for each other and how much we care about each other when we've been unable to be together physically. Many of you have commented to me how important our live stream worship is in helping you maintain that vital connection with our Trinity Church family. Pastor Greg said an important goal of his this year was to reach out to every member of the congregation and what a blessing that has been. If you're on our membership roll, you're important to us and important to the Trinity Church Family. Pam Dougherty has done a great job this past year coordinating our outreach to all our members. I'm hopeful that when we return to in-

person worship, we'll have an influx of members and visitors alike coming together in joyful gratitude. The Holy Spirit truly unites us as a congregation and as a community committed to serving our Lord and Savior. May God bless our outreach effort to all our members and the community at large. Best wishes to everyone and God Bless Trinity Church in 2021.

The Rev. Mr. Barry Gruver

Session

The Session consists of twenty-one ruling elders elected by the congregation. The Session is responsible to the Presbytery of West Jersey, which reviews its actions dealing with the spiritual and temporal concerns of the congregation. This group of officers is divided into three classes, each member serving a three-year term.

Class of 2020

Cosmo Digneo
Larry Miller
Brad Ritchie
Karen Leonard
Barbara Wilson
Kim Windt
John Young

Class of 2021

Peter Bowman
Janet Cohen
Rich Fletcher
Rick Fletcher
David Large
Tracy Miller
Gary Naumick

Class of 2022

Susan Bastnagel
Alene Bowen
Jay Reinert
Nancy Roberts
Steve Talbott
Eric Waraas
Linda Wean

The Session meets on the first Monday evening of the month and at specially convened meetings as called. Because of Covid-19 restrictions, all in-person meetings were canceled, and Session transitioned in early April to virtual meetings.

Session created a new standing committee—Trinity Production Team (TPT) to oversee and coordinate all aspects of Trinity's virtual ministry. Elder Alene Bowen serves as TPT chair. Session also created an ad hoc group to regularly review and plan for our eventual reopening. The Technology Committee has been absorbed into the Personnel Committee.

The Strategy Committee is comprised of committee chairs, the Clerk of Session, Rev. Faulkner, and Rev. Craven. The committees meet for planning and work in their monthly meetings. Minutes of the committee meetings are sent to the elders for a review prior to each Session meeting. Session minutes are available in the Trinity Library for all members to read. Annual peer review of Session minutes will resume next year.

The committees and chairpersons for 2020 were:

Adult Ministries	Larry Miller
Children's Ministries	Gary Naumick
Finance and Stewardship	Brad Ritchie
Membership	Susan Bastnagel
Mission and Outreach	Eric Waraas
Personnel	John Young
Property and Buildings	Rick Fletcher
Strategy (Chairs)	John Young
Trinity Production Team	Alene Bowen
Worship and Music	Steve Talbott
Youth Ministries	Tracy Miller

Respectfully submitted,
Jenny Stark, Clerk of Session

Board of Trustees

The Board of Trustees of Trinity Presbyterian Church, Cherry Hill, NJ is comprised of the elected members of Session. The Finance and Stewardship Committee, with the approval of the Session, performs the duties normally performed by a Board of Trustees of a corporation. A meeting of the Corporation was held on February 9, 2020 to elect the Trustee Class of 2021, present the Audit Committee Report, review final 2019 financial performance compared to budget, and present the 2020 operating budget, as approved by Session.

Another Trustee meeting was held on February 3, 2020 to elect Corporation officers. The Board of Trustees elected Brad Ritchie (President), Debby Talbott (Treasurer) and Cosmo Digneo (Secretary).

Respectfully submitted,
Brad Ritchie, President

2020 Nominating Committee - Slate of Officers

Elder Candidates - Class of 2023

Audrey Azevedo
Cosmo Digneo
Jen Dukelow
Beth Gammie

Elder Candidate - Class of 2021

Karen Leonard (1-year term)
Brad Ritchie (1-year term)
John Young (1-year term)

Deacon Candidates - Class of 2023

Ray Breswick
Janelle Curl

Deacon Candidates - Class of 2021

Deepa Albert (1-year term)
Lisa Armstrong (1-year term)
Julia Clarke (1-year term)
Pete Desjardins (1-year term)
Peggy Finger (1-year term)
Trudie Levins (1-year term)
Cindy Mailahn (1-year term)
Doug Nork (1-year term)

Audit Committee Candidates - 2021

Jennifer Dukelow, Convener
Bill Kain
Linda Wean

Nominating Committee Members at Large - 2021

Audrey Azevedo
Herschel Craven
Linda Wean

Respectfully submitted,
Cosmo Digneo, Nominating Committee Convener

Adult Ministries Committee

Adult Ministries is one of the committees overseen by the Session of Trinity Presbyterian Church (USA). It is charged with running the Adult Education Sunday sessions. These programs include speakers from outside as well as Trinity members and our pastors. The Trinity's Administrative Manual was updated for Adult Ministries. We are responsible for finding writers for our Lenten Devotional, helping with Lenten Bible Study, and overseeing the adult groups in our church. These groups include:

- Adult Education
- Basic
- Cancer and Conversation
- Fellowship
- Library
- Parish Visitation
- Presbyterian Women

Small Group Bible Study
Alene Bowen's
Bill Stockwell's (Bobbie Naumick's as of August.)
Opal Stockwell/Stan Blair's
Stephen Ministry
Sunday Morning Men's Fellowship
Trinity Daytime Men's Group– Currently inactive

Adult Ministries meets on the second Tuesday of the month in the Trinity Church's Hospitality Room at 7pm. Since April we have met virtually on Zoom. The 2020 committee consists of three actively serving Session members: Alene Bowen (until Sept), Larry Miller and Kim Windt. The other committee members were: Dr. Eby Banas, Ed Behrens, Stacey Blackmer, Joan Cohen (retired), Linda Craven/Donna Croker, Barbara DeSanto (retired), Michele Strobel, and Linda Thorpe.

ADULT EDUCATION (Sunday 11am to Noon)

The topics presented this year were as follows:

- January 5 – Experiences in Rwanda – Rev. Sarah Craven
- January 12 – Water–Our Most Precious Resource – Gary Naumick
- January 19 – Learn about Urban Promise – Jason Do
- February 23 – Holy Land Reflections – Trinity panel who went to the Holy Land
- March 1 – Lenten Series – Life After Death: The Ministry of Pediatric Palliative Care – Rev. Pat Weikart
- March 8 – Lenten Series - Jesus, Person of Prayer – Rev. Greg Faulkner
- October 25 – Cancer and Conversation Forum on handling anxiety – Terry Ruggles with MD Anderson experts (Zoom/Video)
- November 8 – Experiences in Central America – Rev, Sarah Craven (Zoom/Video)
- November 15 – Experiences in Haiti – Meghan Craven (Zoom/Video)

Respectfully Submitted,
Larry S. Miller, Adult Ministries Chair

BASIC

BASIC began the year meeting in person at the house of Kurt Goetz and Willemijn Don-Goetz, catching up and watching video sermons over hot, soothing mugs of tea. With the advent of the new socially-distant era, we've had to go to virtual meetings over Zoom, but fortunately not much else has changed (other than everyone having to provide their own tea).

Meetings have typically involved time of learning about each other's busy lives, daily concerns, struggles, and joyful news. We typically have four to five people per meeting and are looking to expand our membership into recent college graduates or attendees, particularly if they are looking to re-connect with Trinity if taking courses online from their homes.

Our main studies have been William Willimon's "Fear of the Other", which examines how we classify people as different from ourselves out of our own nature and how to avoid doing so in order to more closely follow Christ's examples; and Amy Jill Levine's "Short Stories by Jesus", which explores some of Jesus' parables from the point of view of a first-century Jewish audience. Both have gotten lots of conversation going and enlarged our view on how we are living our lives.

Other fun activities have involved a socially distanced Chinese lunch in a backyard and online board

games. We truly miss each other's company, as well as the rest of Trinity, and hope to be able to get together in person next year but are looking at the difficulties as challenges and opportunities to connect in different ways. We may try to do all virtual meetings next year and hope to expand our reach. Best wishes to all in 2021.

Respectfully submitted,
Kurt Goetz

Cancer and Conversation

Now in 2021 entering its 10th program year, *Cancer and Conversation* was created with the intent of connecting Trinity members who have survived cancer, are currently receiving treatment or are newly diagnosed.

Normally our over two dozen members meet every two or three months to lend mutual support to each other, to serve as a resource for others in our congregation who may be stricken, to aid those who need meals or transportation while undergoing treatment and to serve as a mission to Trinity and the community.

This year of the pandemic with the church closed has proven to be a challenge for all church committees. With the thought that being socially distanced does not mean emotionally distanced, the C and C committee has been in contact via group emails. The continuing themes of those exchanges have been the difficulties of the pandemic quarantine, the longing to see people, the postponement of treatments and the new use of virtual meetings to keep in touch with medical personnel.

As part of our mission to the Trinity Community, *Cancer and Conversation* has hosted an annual forum in the Community Room after the morning service on an October Sunday. Wanting to keep that forum going we took a virtual approach. Thanks to Terry Ruggles who arranged for speakers and also served as facilitator, a virtual program centered around anxiety, especially during the pandemic, included two participants from MD Anderson at Cooper, Philip J. Fizur, PsyD, clinical health psychologist, and Kennedy Wong, MA, behavioral medicine fellow. That virtual forum was well received and the committee has received many notes of thanks. We hope to continue forums in the next few years and will try other means to support not only our members but also the greater church as well.

Submitted by,
Linda Thorpe

Trinity Fellowship Group

The Fellowship Group provides an informal forum to meet Trinity members and friends for a small group Bible Study. Everyone is welcome to join Fellowship Group—men, women, young, older, strong in your belief or searching for answers. Since April, we have been meeting on Zoom.

Fellowship meets on the third Sunday of the month at 1:00 pm. This year we have been viewing and discussing the DVD study of Christian Practices in the “Animate” series. We will continue with this study into 2021 and pray that we can meet in person for our annual picnic in May.

Jenny Stark is the Coordinator this year.

Respectfully submitted,
Jenny Stark

Library Committee

Members: Michele Strobel, Chair; Doris Crozier, Phyllis Johnson, Janell Keen, Lynda Ritterman, Patricia Scaffa

Mission: We strive to provide equal access to information, ideas, and knowledge through books and other resources, for all adults, youth, and children.

To date: In 2020, we started to add more children's books as well as many adult bestsellers – fiction and biography alike. We also began adding more devotional literature. Organization of the library is under constant review, donating the old and no longer relevant to make room for new. New books are generally put on the cart in the front left of the library, as well as a rack on top of the card catalog. The square table in the middle of the library usually has a theme. Children's books are usually displayed according to a theme as well, on top of the children's books and the round table.

We usually read to the Nursery School until the pandemic forced the church to shut down in March, encouraging the taking out of books from the library.

All readers are welcome to come, browse, and read when the church is open. A representative is available in the library most Sundays after service, for any questions or book suggestions.

Our meetings are held in the library on the first Monday of every month at 10:30am.

Respectfully submitted,
Michele Strobel, Chair

Parish Visitation

Rev. Barry Gruver and Joan Cohen provide ongoing visits to our homebound members and families including communion. Reassurance phone calls are made as needed. Through the deacons, Christmas and Easter plants are delivered. Our Sunday School students make cards at least two times a year which are warmly received by the recipients. Helpful grief materials are mailed to members of Trinity suffering loss throughout the first year of loss.

Sunday Morning Men's Fellowship

The Sunday Morning Men's Fellowship group meets monthly on the third Sunday of the month (September through May) for fellowship and exploration of our Christian Faith.

We have continued with our theme, *Taking Sunday into Monday*, as we discuss integrating our faith into our daily lives, and being better Christian Men every day. Our fellowship begins at 7:45 AM with coffee and at 8:00 our program and discussion begins. We wrap up the discussion at 9:00 – allowing time for attendees to cover other responsibilities and attend worship.

Ed Behrens and The Rev. Barry Gruver take turns leading each month's discussion. The ethics and responsibilities of the workplace, life in the community, rediscovering our faith, finding relevance in our faith and other dilemmas continue to provide plenty of content for discussions. We welcome new members and respect a variety of opinions.

Our Fellowship also sponsors the Men's Palm Sunday Breakfast, which is preceded by a communion service at 7:00 AM. Our Trinity Senior Highs prepare and serve the breakfast, and all proceeds go towards funding the Senior High Summer Work Trip. The 2019 Palm Sunday Breakfast speaker was Kevin Harvey, Regional Director of the Fellowship of Christian Athletes – calling on schools and

colleges in New Jersey. Kevin presented an inspiring message. Unfortunately, we had to cancel the 2020 event due to the Pandemic conditions.

We extend a warm invitation to all men of the church to join us for fellowship and an exploration of our faith and how we can make a difference in this world. We presently meet in Room 3 of the Witherspoon Christian Education Center when worship is in person again.

Respectfully Submitted,
Ed Behrens

Presbyterian Women

Our purpose includes nurturing our faith through prayer and Bible study, supporting the mission of the church worldwide, working for justice and peace, and building an inclusive, caring community of women.

At Trinity, our seven Circles meet monthly for Bible study and fellowship. Due to the Pandemic, which began in March 2020, we were not able to have many of our usual in-person programs during 2020. In August, we had our installation dinner on Zoom to install officers who started their term in September. The Fall Gathering, held in October on Zoom, started our new program year with fellowship with one another followed by a program on Meditation and Relaxation. The Christmas Communion Service, held on Zoom in December, helped to show the way to begin the Advent season and reflect on what the Christmas season is really all about.

Each Circle has different mission projects it supports monthly, as well as church-wide missions, Presbytery, Synod and National. Some of the local charitable organizations that PW supports are Cathedral Kitchen, Cherry Hill Food Pantry, Caring Hearts, Distributing Dignity, Mothers Matter, R&M Boarding Home and Urban Promise. A list of charities that Care 'n Share donates their funds to can be found under their report. Each of the seven Circles also contribute to Least Coin, Birthday, and Thank Offering, which is sent to the National organization throughout the year.

Women staffed the Care 'n Share Thrift Shop in 2020 on Tuesdays, Thursdays and the first Saturday during the months of January, February, the beginning part of March in 2020, prior to closing due to the Pandemic. Eileen Rankin has overseen this important mission for many years. Care 'n Share has provided a valuable service to the local community in making available affordable clothing and household items. Revenue generated at Care 'n Share is donated to different missions that the committee determines and votes upon. Approval of the various missions is then obtained by the Mission and Outreach Committee of Session.

In January 2020, the following officers and moderators served on the PW Coordinating Team:

Moderator – Linda Craven
Vice Moderator – Donna Croker
Secretary – Linda Thorpe
Secretary Pro Tem - Trudie Levins-Large
Treasurer – Jenny Stark
Historian - Marti Crothers
Programs – Chris Slusser, Alison Schwartz
 Kristi Paulson, Jenny Leitinger
PW Directory – Donna Bordner
Fellowship - Barbara De Santo
Care 'n Share – Eileen Rankin

Circles

Deborah- Doris Sapp
Esther-Linda Craven
Miriam- Pam Dougherty, Carolyn Kramer
Priscilla- Marguerite Houck, Jenny Stark
Rebekah- Louisa Coffin-Tilsner
Ruth - Susan Bastnagel, Nancy Roberts
Shiphrah - Sheri Desjardins, Amy Manley

We held our One-Day PW Retreat on February 1, 2020, at Wiley Christian Retirement Community in Marlton, New Jersey. Vice-Moderator Donna Croker oversaw this endeavor. Reverend Sarah Craven led the group on the topic “Living Fearlessly”. Thirty-four women, Circle members, as well as non-Circle members attended this event. It was a great time of fellowship for all the participants. PW gave a monetary donation to the Wiley Mission Fund for the use of their facility.

On March 1, 2020, we celebrated *Gifts of Women Sunday*. Reverend Sarah Craven led us in worship. Each year, PW Circle members are encouraged to nominate a woman who has shown dedication and leadership to Trinity. The Executive Board selects the recipient of the Trinity Honorary Lifetime Membership Award from the nominees. In 2020, Julie Blair was the honoree.

In July, Donna Croker met with the Executive Board on Zoom and discussed the theme for the year, which is “Staying Connected”. This year, due to the Pandemic, things have been more challenging for everyone since we have not been able to meet in person. All meetings of PW have taken place on Zoom since mid-March. We discussed various ideas on how to keep everyone still feeling connected to PW. It was decided to create a Facebook Group called “PW Women of Trinity Presbyterian Church,” which has about seventy members. Inspirational quotes, along with meeting information, are posted regularly into this Facebook account. It was also determined to honor the women of a specific Circle each month. This has been done by the sending of cards, letters, emails, texts, or dropping off small gifts or baked goods by the members of other Circles. The Moderator, Vice Moderator, Treasurer, and Secretary Pro Tem also discussed the budget for the year. Since money pledged has been lower, we decided to look at adjusting how much we are giving to the Presbytery, Synod, and National organizations. The budget was then presented and approved by the Executive committee at a meeting in the fall.

On August 4, 2020, we had our Annual Meeting and Installation of new officers. It was attended by twenty-two women. We offered a salad and drink recipe to make prior to the meeting, so that all the attendees could “share” a meal together while on Zoom.

The new officers that were installed were:

Moderator- Donna Croker
Vice Moderator- Carolyn Kramer
Programs- Carolyn Fletcher
Programs- Louisa Coffin-Tilsner
Publicity- Linda Craven
Mission Interpreter- Lynda Ritterman (installed on September 3, 2020)
Esther- Linda Craven
Miriam- Smita Simpatika Charles
Ruth- Nancy Roberts
Shiphrah- Sue Nork
Shiphrah- Patti Baechler

Those continuing in their present positions are:

Secretary– Linda Thorpe
Secretary Pro Tem- Trudie Levins-Large
Treasurer– Jenny Stark
Care 'n Share- Eileen Rankin
Mission Interpreter Coordinator- Jan Caffrey
Programs– Kristi Paulson
Programs- Jenny Leitinger
Publicity- Pat Turner
Fellowship- Barbara De Santo
Historian- Marti Crothers

On October 6, 2020, we had the PW Fall Gathering on Zoom. We first broke-up into smaller groups and did some “ice breakers”. Then the group of over thirty women came back together to listen to a special program on “Meditation and Relaxation,” which was presented by our guest speaker, Christine Lisa.

December 8, 2020 was our annual Christmas Communion Service. Associate Pastor, Reverend Sarah Craven, led the service talking about “Women with Grit”. She talked about how the women of Trinity have continued to be strong and innovative in the difficult times that we are currently living through. She also stated the importance of being there for each other, even during the challenging times that have been created by the Pandemic. Women of Trinity assisted with readings. Lisa Marcelli incorporated various musical segments into the service. The program has had over one-hundred and sixty views. The Board approved *Distributing Dignity*, a mission located in Cherry Hill, as the benefactor of our members’ donations (either online, or by direct mail) that evening.

Many thanks to our Coordinating Team members for their work in support of our purpose. Through their efforts, organizing events, sending emails, preparing reports, and all the rest, we have a thriving group of women who give back generously and expand their spirituality, knowledge, and fellowship.

Respectively submitted:
Donna Croker, Moderator

Presbyterian Women Financial Report 2020

Balance Forward (12/31/2019)	\$7,970.74
2020 Receipts	\$5,343.33
2020 Disbursements	\$3,922.84
Closing Checking Account Balance (12/31/2020)	\$9,391.23
Operating Balance	\$4,262.79
Reserve Balance (12/31/2020)	\$5,128.44

RECEIPTS

1-Day (off year) Retreat	\$750.00
Birthday Offering	\$391.11
Bus Trip	\$1,355.00
Programs	\$60.00

Least Coin	\$222.22
Pledges	\$1,515.00
Triennium Collection	\$546.75
Thank Offering	\$503.25
Total Receipts	\$5,343.33

DISBURSEMENTS

Birthday Offering Payment	\$223.81
Bus Trip	\$1,355.00
Least Coin Payment	\$91.00
National PW Pledge	\$800.00
Programs Expenses	\$160.39
Gifts	\$95.00
Thank Offering Payment	\$363.00
1-Day (off year) Retreat	\$834.64
Total Disbursements	\$3,922.84

Respectfully submitted,
 Jenny Stark, PW Treasurer

Children’s Ministries

The Children’s Ministries Committee is responsible for the Church School program, from Nursery through the 6th Grade and also oversees the Trinity Nursery School. The committee consists of Gary Naumick, (Session) Chair, Nancy Roberts (Session Member); The Reverend Sarah Craven, who attends each month and helps us plan many activities; Linda Craven, Church School Coordinator; and devoted congregational members Michelle Yeary and Janelle Curl.

Church School 2020

Linda Craven continued to serve as Church School Coordinator for 2020. She coordinates the teachers for Nursery thru 6th Grade, secures teacher volunteers, helps select and distribute curriculum, fills in teaching when needed and oversees special projects.

Like many things in 2020, Church School and Trinity Nursery School were dramatically impacted starting in March when the Covid-19 pandemic resulted in the end of in-person activities. However, through the dedication of Trinity’s staff, teachers, and volunteers, virtual programs were developed to continue providing meaningful ministry to the children of our congregation.

January through March 2020

For January through March, the Nursery, Preschoolers and Kindergarteners met downstairs in the main building at 9:30am. The 4&5-year-old children were taught Bible stories and activities related to the story. The children were also given Beginner Bibles.

For the 1st-6th Graders, Reverend Craven taught a lesson once a month in Witherspoon Center. The grade school children start in the church service and then are escorted to Witherspoon Center for a classroom lesson.

Teachers and Assistants as of March 2020:

Nursery: Alysia Sieh Badskey, Tori Permar, Sheri Desjardins, Pat Turner, Meghan Craven, Blessy Vinitta, Nancy Roberts

Teenage helpers: Fiona Parks, Cara Mailahn, Maddie Desjardins, Leah Marcelli

Two's and Three's: Jen Peelman, Liz Nieradka, Becky Forrestel,

Teenage helpers; Hannah Strobel, Jaret Ritter

Fours and Fives/ Kindergarten: Susan Bastnagel, Jenny Leitinger, Heather Keagle

Teenage helpers- Amillia Keagle, Abby Leitinger

1st -3rd Grade: Dom and Kim Bui, Lydia Burgess, Pat Turner, Pat and Jackie Kinsky

4th-6th Grade: Ben Rieth, Roberta Ritchie, Chris Slusser

Thank you to this team of dedicated volunteers for their hard work and passion for sharing the love of God with our children!

Church School: April through December 2020

Once in-person teaching was suspended, Pastor Sarah began providing weekly Children's Moments via Social Media. Thanks to Meghan Craven who helped to edit the videos. During the summer, Sarah and Lisa Marcelli conducted a virtual Vacation Bible School called Compassion Camp geared to Pre-school through Fifth Grade students. Susan Bastnagel provided invaluable video editing support for this program.

Virtual Church School launched on October 4 with a live, interactive Zoom program led by Sarah called "Story and Stretch". The live virtual lessons led by Sarah continued on the first Sunday of each month. On the other Sundays of the month, starting October 11, volunteer Sunday School teachers provided a pre-recorded video that children and families can watch anytime. There is a video for children from 3-years old to Kindergarten, and one for Elementary school-age children.

Thank you to the volunteers that helped provide this virtual ministry for our children, including: Pastor Sarah; Linda Craven; Liz Nieradka and Susan Bastnagel for pre-schoolers and Kindergarteners; Roberta Ritchie, Chris Slusser and Ben Rieth for Elementary school-age children.

Since some of our special events like the Palm Sunday and Advent Celebrations couldn't occur, packages were sent to each family full of crafts for the kids to still celebrate. The Advent packages were coordinated with an Advent Wreath Devotional Lisa and Sarah created for each week in December. We also had a Trinity "Nailed It!" Challenge and Virtual Easter Egg Hunt.

Trinity Nursery School

Through March 2020, Trinity Nursery School (TNS) continued to operate under the wonderful leadership of Marina Pappas. She and her staff provided a nurturing environment for the growth of young children through daily activities and special programs on holidays.

TNS closed in March at the onset of the Covid-19 pandemic. It was not feasible to re-open TNS in the fall and meet protocols and regulations for safety in light of Covid-19. State guidelines have very strict requirements for health & safety and social distancing and therefore expenses would increase

(cleaning, materials costs (no sharing)), while enrollment dropped. Marina and the teaching staff also determined that it would be difficult to provide the proper teaching environment for the children.

In light of the health and safety issues, and the economic non-viability of operating TNS under current and foreseeable future conditions, TNS did not open in September. Tuitions that were pre-paid for September were refunded.

The long-term plans for TNS are uncertain. Besides Covid-19, other demographic changes have made keeping TNS viable a challenge in recent years. Working parents have different needs (i.e., all day care) that are not feasible within Trinity's current facilities. Many improvements would be needed to bring the facilities up to Code for such a program. Post Covid-19, the Committee plans to hold a strategic discussion to assess whether TNS can re-open next year in its current structure, or possibly a new version of a Trinity childcare facility & program could be considered.

The Committee thanks Marina and her team for their outstanding dedication, caring and professionalism for many years. Many, many children – some now in their 30's, 40's and 50's– went through TNS, and it was a wonderful part of their development.

Respectfully Submitted:
Gary Naumick, Chair

Finance & Stewardship Committee

The duty of the Finance & Stewardship Committee is to provide oversight of the Church's financial activities, investments, and controls consistent with the Church's mission and strategy. The primary responsibilities of the Committee include:

- Preparing and monitoring the operating budget
- Ensuring that proper procedures, practices and controls are implemented to adequately and effectively perform financial transactions and audits
- Monitor and assist with the management of contractual obligations
- Manage the Church's investments
- Administer the annual Stewardship Campaign
- Provide direction to and assist the Church's Treasurer
- Coordinate activities with the Church's Board of Trustees and other Church committees
- Provide transparency regarding the Church's financial matters to the Church membership

The Finance & Stewardship Committee membership consists of Brad Ritchie – Chairperson, Cosmo Digneo, Vice Chairperson, John Young – Member at Large, Donna Croker – Member at Large and Debby Talbott – Treasurer. Reverend Gregory Faulkner is an Ex-Officio Member of the committee and attends all the meetings. The time commitment and valuable input from each committee member was greatly appreciated, as significant progress continues to be made regarding financial planning, performance and controls.

The theme of the annual Stewardship Campaign for 2020-2021 was "Staying Connected". John Young coordinated activities associated with the campaign. Treasurer Debby Talbott also provided significant support to the campaign through her management of pledge requests and pledges received. Elder John Young announced the theme of the Stewardship Campaign to the Trinity Congregation and the importance of financially supporting the Church. The campaign was further enhanced through presentations by Elder Nancy Roberts who spoke about Mission, Lisa Marcelli

spoke about the music program and Elder Susan Bastnagel spoke on behalf of the Technology committee. Barry Gruver and Elder Ed Behrens spoke about pastoral care and Sarah Craven and Vijay and Smita Charles spoke about the children's ministries at Trinity. Everyone emphasized the impact of stewardship on their connection with Trinity. Greg Faulkner was the pastor on Stewardship Sunday (November 15th). Greg preached on the importance of stewardship through his "Increasing What is Given" sermon.

Throughout 2020, the F&S Committee conducted monthly reviews of Trinity's budget, cash positions, investment results and Easy Tithe usage. Detailed reports on income and expenditures are prepared monthly for all Session Committees and organizations. A consolidated report is reviewed by the Committee. At each Session meeting, Trinity's monthly financial information is presented and reviewed by all Session members.

The Finance and Stewardship Committee also reviews funding needs for capital projects and other significant initiatives that may not be provided for in the annual operating budget. The most significant matter addressed in 2020 was the shutdown of in person worship due to the Corona Virus. As a result of the shutdown, the Finance Committee applied, and received, a loan through the Payroll Protection Program sponsored by the SBA. This loan was designed to help organizations with payroll, utilities, lease payments and insurance premiums. We received \$98,300 and in November of 2020, we were granted forgiveness from repayment. As a result, we were able to continue our staffing levels without any layoffs. In addition, members continued to honor their pledges and non-pledge income remained strong. Our technology committee began recording services and placed these services on YouTube and a few months later began live streaming services at normal Sunday times. In order to accomplish these live streaming services, we needed to allocate funds for the purchase of cameras and other necessary equipment. These live streaming services will be ongoing, even after in person worship resumes, to bring worship services to those who are not able or no longer able to attend in person worship services.

Trinity maintains several accounts to which donations may be designated – Endowment Fund, Memorial Fund, Manse Reserve Fund, Columbarium Fund and Capital Reserve and Replacement Fund. Monies are released from these accounts to finance Church facility improvements, major maintenance and other Session-approved items.

The Committee also monitors the Nursery School Budget. The Nursery School Director, Marina Pappas, and the Church Treasurer, Debby Talbott, diligently managed their 2020 budget and generated a deficit of \$6,074.00 for the year. Due to the Corona Virus and the dramatic drop in enrollment for the upcoming school year, the Nursery School could not continue operating without creating a large deficit. Therefore, the decision was reluctantly made to close the school with no current plans to reopen.

The 2020 budget year ended with a total income of \$796,118.00. Pledge income was \$630,943.00 which was \$2,943.00 above budgeted expectations. The Committee is very appreciative and thankful for those who have committed their financial support to Trinity's programs, mission and operation during 2020.

Expenses for 2020 totaled \$796,118.00, which was \$120,095.00 under budget. The primary reasons for the budget variance resulted from not having the ability for in person worship as well as not having most of the programs in 2020 due to the COVID-19 virus. Additionally, each Committee has performed admirably in controlling expenses through the year.

The 2020 Financial Reports are presented in the last pages of this report. The Session-approved 2021 Operating Budget is also presented.

Respectfully Submitted,
Brad Ritchie, Chairperson

Membership & PR Committee

The work of the Membership Committee in 2020 was dramatically impacted by the COVID-19 pandemic and the closing of the church for in-person worship and events in mid-March.

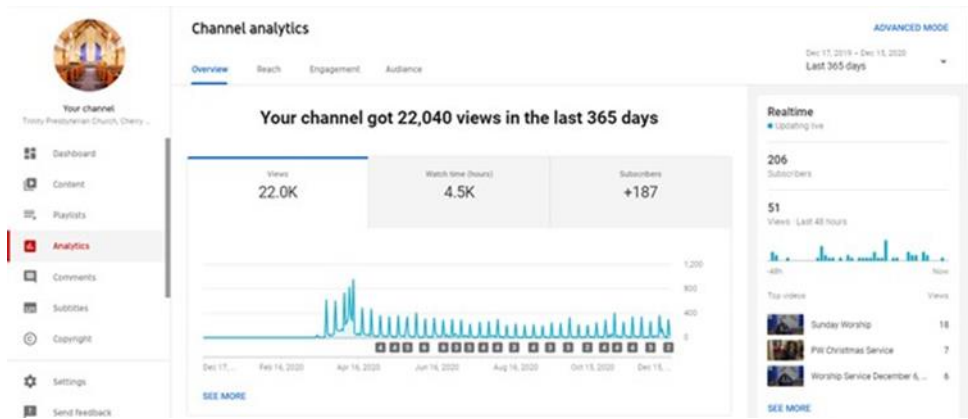
In “normal” times, the Membership Committee is primarily responsible for identifying and recruiting new members; tracking attendance of existing members to inform outreach efforts; managing Courtesy Council to greet members and visitors and assist with set up and clean-up of church events; publicizing Trinity events; and coordinating events such as Rally Day, the annual Nativity Walk, the Christmas Eve Social, the annual New Member Luncheon, and several New Member Information Sessions throughout the year.

None of those in-person events occurred in 2020. Since we weren’t worshipping together in our sanctuary, we were not able to identify and recruit new members through our usual methods; we couldn’t meet and greet members and visitors in the Fellowship Hall after worship or at church events; and we couldn’t track attendance at in-person worship to determine who might need pastoral or community support.

The members of the Membership Committee have, however, supported virtual worship efforts since mid-March. Several of our committee members have volunteered for the Trinity Production Team to assist in livestreaming of our services. We’ve continued to support Public Relations efforts through the website and social media outlets. As I write this, the Membership Committee is planning both a virtual Nativity Walk and a virtual Christmas Eve Social.

Pam Dougherty, our Membership Associate, has worked closely with the pastoral staff to coordinate outreach to members throughout this time of compassionate spacing. Our pastors, along with Music Director Lisa Marcelli, are responsible for thousands of phone calls, Zoom calls, emails, and voice mails to Trinity members since the pandemic began. Pam initiated the monthly e-card outreach which sends e-cards to more than 400 people each month. In addition, she has overseen an effort to send handwritten cards via regular mail to the 50 members of our congregation who don’t have email. All of these outreach efforts have been instrumental in maintaining contact with our Trinity family. Other members of the Membership Committee are ready to assist our clergy in outreach whenever we are needed.

One upside of the pandemic has been increased engagement through our website and social media platforms. At the start of the pandemic, Trinity’s YouTube channel had just 19 subscribers. Today, we have 206. Of course, you don’t have to subscribe to the channel to view our videos. A quick glance at YouTube analytics shows that Trinity’s YouTube channel has nearly 2,000 views in the past month, representing almost 700 unique viewers. Here is a screen shot that shows viewership over the last 365 days (Dec. 17, 2019 – Dec. 15, 2020):



Our Easter service on April 12 had more than 800 views and we look forward to seeing whether views of our Christmas Eve services are comparable. Also interesting is the information in the bottom right corner showing views in the last 48 hours. I'm writing this on the evening of Wednesday, December 16, but the Sunday service on December 13 and the PW service from December 8 continue to be viewed days later. (As for the six views of the December 6 service in the past 48 hours: I think they can all be attributed to my granddaughter, Allie, who likes to watch the videos of her big sister, Aubrey, singing with the children's choirs.)

Trinity's Facebook page now has nearly 640 followers – up from about 200 before the pandemic. Pastor Sarah started an Instagram page in the spring and it now has more than 80 followers. When we return to in-person worship and events, the Membership Committee hopes to build on these social media gains in support of Trinity's efforts to be "An Inviting Community following Christ for Life."

One final note: the updated Trinity Directory was also delayed by the COVID-19 shutdown. But thanks to the perseverance of Pam Dougherty and Kelly Murray, the Directory has gone through final editing and will be distributed electronically very soon. Yay!

I'd like to express my gratitude to my fellow Membership Committee members - Barbara Wilson, Karen Leonard, Kelly Murray, Michael McBride, and Meghan Craven, and especially to Membership Associate Pam Dougherty - for all of their support and assistance during these interesting times. A shout-out, too, to Kris Parsons, who continues to help with posts on Trinity's Facebook page. Thank you to Alene and Burt Bowen for their commitment to virtual and livestreamed worship. And, finally, thank you to Greg Faulkner, Sarah Craven, Barry Gruver, Lisa Marcelli, and Brian Kain, whose dedication, commitment, and creativity have kept Trinity "open" even while our doors have been closed.

Respectfully submitted,
Susan Bastnagel, Chair

2020 Statistical Report

In addition to the Membership Count, which follows this report, the Pastors have participated in 5 weddings, 15 funerals and 3 baptisms in the year 2020.

The following members of Trinity Church died during the year 2020:

- Charles “Bud” Skill – January 20, 2020
- William F. Schacht – January 31, 2020
- Robert B. Schrader – February 12, 2020
- George Lines – April 15, 2020
- Desmond Manu – August 29, 2020
- Florence Mognet – October 20, 2020
- Holly A. Sanborn – October 29, 2020
- Joan O. Cohen – December 20, 2020

The Membership Statistics are as follows:

Membership Count as of December 31, 2019		659
Received by Letter of Transfer	0	
Received by Reaffirmation of Faith	1	
Received by Confession of Faith	0	
Members Reinstated	<u>2</u>	<u>+ 3</u>
		662
Members Dismissed	3	
Members Deleted	6	
Deaths	<u>8</u>	<u>-17</u>
Membership Count as of December 31, 2020		645

Mission & Outreach Committee

While 2020 brought unprecedented challenges, through the efforts, faith and generosity of our Trinity Presbyterian Church family, our mission and outreach activities continued to grow in service to the community.

Mission Thursdays were a new mission effort this year. Trinity members and friends supported Cathedral Kitchen, Cherry Hill Food Pantry, R&M Boarding Home and other local organizations through a safe and contact-free collection site in our Trinity Parking lot. Trinity Members made and provided over 10,000 sandwiches, along with multiple cases of fresh fruit, snacks and drinking water for the guests of Cathedral Kitchen in Camden, New Jersey. Additionally, over 2 tons of food were collected for Cherry Hill Food Pantry! Presbyterian Women and Deacons’ also partnered with us for Mission Thursdays collecting items including personal care items and clothing for R&M Boarding Home guests, along with winter coats and food for organizations like Urban Promise and Acenda Health.

Early in the year, Trinity co-hosted guests of the Interfaith Homeless Outreach Council. Trinity members prepared meals and served as social and overnight hosts at St Andrew’s Methodist Church in Cherry Hill.

In addition to Mission Thursdays, Trinity supports Cherry Hill Food Pantry through volunteering and distributing food to residents in need. Despite the pandemic and a required move to a new location, Cherry Hill Food Pantry continued their vital services to the Greater Cherry Hill community

uninterrupted throughout 2020, as people experiencing food insecurity in our community also continued to rise.

Our committee also sharpened our focus on justice issues, with a particular emphasis on racial equity. Following the Session’s Statement on Racism, Mission and Outreach hosted a 21-day Racial Equity Challenge, in which participants read, listened to or watched something about Racial Equity for 21 straight days with weekly reflection discussion. We also hosted a “watch party” and discussion about the movie Just Mercy.

Several missions, such as CROP Walk, Friends of The Carpenter, BookSmiles, Adult and Youth Mission Trips were temporarily paused due to COVID-19 in 2020, but we hope for those efforts to resume in 2021.

In addition to coordinating and overseeing volunteer and justice mission activities, Mission and Outreach is charged with distributing a portion of the benevolence money received via your tithes and offerings to both local and global missions. Our giving for the past several years has focused on supporting Refugees, Clean Water, Food ministries, and Women’s ministries. Details of our giving for 2020 can be found below.

Local Mission Budget	\$ 6,915.00	General Mission Fund	\$ 13,830.00
Anonymous Donation for Local Hunger	\$ 75.00	Education	
(Wire Transfer fee for Wings of Hope (Palestine)	\$ (40.00)	Scholarship Fund-Communities of Color #CJ10004	\$ (1,050.00)
		Missions to Egypt (Rev. Moris Yousef)	\$ (1,025.00)
Hispanic Worshipping Comm	\$ (1,500.00)	Sanitation/Water/Health	
Cherry Hill Food Pantry	\$ (1,500.00)	2 Garden Well #OG10029	\$ (3,000.00)
Cathedral Kitchen	\$ (1,500.00)	2 Community Irrigation Water Pump #OG10034	\$ (500.00)
Urban Promise	\$ (1,450.00)	Food/Livelihood	
Trinity Mission Fund (Adult & Sr high Trip)	\$ (1,000.00)	4 Pair of Goats #OG10023	\$ (712.00)
		Refugees	
		5 Winter Heating Fuel #OG30010	\$ (1,200.00)
		48 \$50 Famine Relief Food Voucher #OG10036	\$ (2,400.00)
		10 Refugee Food Basket #PG10001	\$ (500.00)
		Women/Children	
		Woman, Cradle of Abundance (Maman Monique)	\$ (2,700.00)
		<u>Sharing Love Mission</u>	\$ (743.00)

As we head into 2021, Mission and Outreach is prayerfully reimagining our mission vision as we look to sharpen our focus on mission and justice. My thanks to the members of our committee: Elissa Goss, Eileen Rankin, Raakesh Rajan, Hersch Craven, Rev. Sarah Craven, Linda Wean and Jenny Stark for their faithful service, to our Trinity family for their continued partnership in mission, and to God for his continued blessings on our ministry.

Respectfully Submitted,
Eric Waraas, Chair

Board of Deacons

According to the by-laws of our Church, the Board of Deacons is comprised of men and women who serve three-year terms. Deacons serve on a rotating basis, with ten new Deacons being ordained each year and ten Deacons rotating off the board. The Deacons are responsible for service, fellowship, visitation and outreach to the congregation and to the community. The Board of Deacons meets on the second Sunday of each month from September to June. Due to the COVID-19 Pandemic, the in-person meetings of the Board of Deacons were and at present, suspended but are being conducted virtually.

Officers for 2020

Moderator – Doug Nork
Vice Moderator – John Smith
Secretary – Julia Clarke

Committee Chairpersons for 2020

Assistance and Outreach – Pete Desjardins/Trudie Levins
Fellowship – Cindy Mailahn
Service – Randy Southworth
Visitation – Deepa Albert

All Deacons share certain responsibilities. These duties include preparing and hosting Coffee Hour throughout the year, delivering flowers to homebound church members, and assisting in various parts of worship services. More specific duties are fulfilled through Committee assignments. Once again, the pandemic has affected our responsibilities since March 2020 due to the suspension of in-person worship. There has been no Coffee Hour, flower deliveries and assistance in various parts of worship services. We will however, resume all normal responsibilities when in-person worship resumes.

The Service Committee

The Service Committee is responsible for the setup, breakdown and cleanup of Communion. At Trinity, Communion is held on the first Sunday of every month as well as on special days (like Christmas Eve). The Service Committee also coordinates the Sunday ushering teams. Various groups within the Church will also “adopt” a Sunday for ushering. For the months of December and April, special teams usher for the entire month. This has been a practice at Trinity for many years.

Please note: The duties of the Service Committee have been temporarily suspended as of March 2020 due to the outbreak of Covid-19. Some procedural changes may be required when we return to in-person Worship Services.

The Fellowship Committee

The Fellowship Committee coordinates Sunday Coffee Hour each week. They sign up the volunteers, send them reminders and oversee the procedure. This committee is also responsible for keeping the supplies in the upstairs kitchen inventoried and stocked appropriately. The Fellowship Committee is also available to assist with other fellowship opportunities within the Church when needed. As of March 2020, Coffee Hour was suspended due to the Covid-19 pandemic and will resume when it is safe.

The Visitation Committee

The Visitation Committee coordinates weekly flower deliveries to the sick, homebound or grieving as well as a joyous occasion to Church members each week. Each flower bouquet is delivered with a small card wishing the recipient well on behalf of the Church. This committee also coordinates the delivery of holiday flowers, usually at Easter and Christmas, to homebound Church members. Due to the pandemic, in-person worship was temporarily suspended in mid-March 2020. Our last flower delivery was on March 7, 2020. We have been unable to deliver flowers since then but plan to resume flower delivery as soon as Church reopens for in-person worship.

The Assistance and Outreach Committee

The Assistance and Outreach Committee promotes goodwill efforts throughout the community through service and mission activities. These programs include Martin Luther King Oratory Contest, Biannual Trinity Blood Drives, Summer Sharing Food Program, School Supply Collection, Fall Coat Drive for Kids and Families, and the Christmas Sharing Food and Gift Program. Local organizations supported by these programs include Urban Promise, the Cherry Hill Food Pantry, R&M Boarding Home and Acenda (formerly Robin's Nest).

Martin Luther King Oratory Contest- On February 13, 2020, the Deacons supported the contest with food and one judge.

Blood Drive- April was cancelled due to the beginning of the pandemic. We were able to host the October 2020 Blood Drive in Witherspoon Center following COVID-19 safety protocols.

Summer Sharing Food Program- Normal purchase of home goods and food from ShopRite was changed to a collection day on August 6, 2020. Due to pandemic concerns, we decided not to purchase the items from ShopRite and came up with a plan to collect from our church congregation the items we would normally purchase. Our congregation supported this effort in a large way and they surpassed the normal number of items that would have been purchased. The items were divided up and delivered to Urban Promise and Acenda Health.

School Supply Collection- Because of the pandemic we piggybacked off the Mission and Outreach Committee's every other Thursday collection for Cathedral Kitchen and Cherry Hill Food Pantry. Starting on August 6th thru October 1st we collected the school items from our congregation. We delivered all school items to Urban Promise.

Fall Coat Drive for Kids and Families- As we did for the School Supply Drive, we piggybacked off the Mission and Outreach Committee's every other Thursday collection for Cathedral Kitchen, and Cherry Hill Food Pantry. Beginning on October 1st to November 27th we collected Adult and children's coats (new or slightly used) from our congregation. The coats were delivered to R&M Boarding Home (specific list of gender and sizes supplied from R&M), Cathedral Kitchen (all remaining adult coats)

and Little Hands/Little Feet (all children's coats) which is a mission supported by St Andrews's Methodist Church.

Christmas Sharing Food and Gift Program- Because of the pandemic the gift collection was done on four days: November 27th, December 2nd, December 10th, and December 16th. We used the Church's social media sites to get the information out to Trinity's membership for the gifts and the collection dates. The gifts were delivered to Urban Promise (December 10th and December 17th) and Acenda Health (December 20th). The food and household items were purchased from Shop Rite of Cherry Hill and were received on December 17th. The food/household items were divided into three groups (Urban Promise, Acenda Health and Cherry Hill Food Pantry) and delivered on December 17th and December 20th.

Respectfully submitted,
Doug Nork- Moderator, Board of Deacons

TRINITY PRESBYTERIAN CHURCH
BOARD OF DEACONS
TREASURER'S REPORT
Jan 1 - Dec 31, 2020

BEGINNING BALANCE: January 1, 2020 **\$1,681.95**

RECEIPTS:

(2019) \$7,243.67
Pledge Envelopes: \$9,493.30
\$11,175.25

DISBURSEMENTS:

Assistance: \$790.93 \$631.61
Summer Sharing: \$2,662
Christmas Sharing: \$2,471 \$2,340.83
Supplies : \$961.76 \$395.13
\$3,367.57

ENDING BALANCE: December 31, 2020 **\$7,807.68**

2019 Figures in Italics

Care 'n Share Shop

Care 'n Share Mission Outlet, known now as the Care 'n Share Thrift Shop, began in 1976 as a clothing drive. There were so many donations, the Presbyterian Women's Board thought that a thrift shop could benefit the general public and the profits could be donated to local missions and charities. With \$100 seed money from Trinity's Session, the women opened the shop in the basement of Westminster House (the old office).

Their first donation of \$1,000 was given to the Scholarship Fund at Presbyterian Hospital, Licensed Practical Nursing Program. Over the years the focus of the donations go to food and shelter programs for families. We now give approximately \$20,000.00 a year to various organizations. Due to the COVID-19 pandemic, we were only open until mid-March, when we had to close. However, we were

able to do our semi-annual donation in the spring of \$10,500.00! (check out the financial report under PW)

The shop with its “garage sale” prices is a mission in itself, offering quality, gently used clothing, house wares, books, toys, etc. Most of the items come from Trinity’s members. Our hours are Tuesdays, Thursdays & the “first Saturday” of the month from 10am to 1pm. from September to June. The shop is now housed in the larger, newer basement since 2001.

The shop is totally manned and managed by Trinity volunteers. These dedicated individuals that come in at least once a week for the year 2020 are: Saundra Achey, Nancy Applegate, Denise Forner, Connie Groves, Nancy Lind, Jane Lines, Joyce McNamee, Sue Nipe, Eileen Rankin, Pat Turner, Jan Caffrey, Doris Crozier, Carol Longmire, Natalie Mitchell, Lynda Ritterman, Judy Spotto, Pat Weaver, Donna Bordner, Katie Carboni, Phyllis Johnson, Jenny Leitenger, Smita Simpatico, Jenny Stark, Michelle Strobel.

Respectfully submitted,
Eileen Rankin, Shop Coordinator

Care ‘n Share Financial Report 2020

Balance from December 31, 2019	\$ 5,280.35
Sales	
January, February, March	5,607.00
Closed due to Covid (3/2020)	
Sub-Total	<u>\$10,887.00</u>
Expenses-	
Courier-Post Ads	-\$ 240.96
Supplies	- \$ 104.84
Spring Donations*	- \$10,500.00
Balance	<u>\$ 41.55</u>
Adjust per Debby	+ 2.00
Final balance to be carried over to 2021	<u><u>\$43.55</u></u>

*Donations to local missions:
Trinity Senior Highs \$1,500.00
Cherry Hill Food Pantry \$5,500
Urban Promise \$2,000
VOA Anna Sample House \$500
West Jersey Presbytery-Hunger Program \$500
Caring Hearts \$500

Submitted by,
Eileen Rankin

Personnel Committee

Committee members for the 2019-2020 Church year were seated Elders John Young '21, who served as chair, Elder Peter Bowman '22 with at-large members Nancy Valente '23, Anne Marie Palatnik '22, and Elder Janet Cohen '22.

Much of the work of the Personnel Committee (PC) is, by its nature, confidential. During 2020, Trinity was blessed to have a dedicated staff who continued to serve our congregation with passion, dedication and faith during the challenges of the pandemic.

Our Senior Pastor, The Reverend Dr. Greg Faulkner continues to lead, inspire and guide our congregation with the help of our clergy, office staff and volunteers from the congregation. His management of these essential resources has been critical for maintaining Trinity's vital ministry and morale during the pandemic. During 2020, Greg spent a large portion of his time remotely connecting with Church members to address their concerns and challenges during the pandemic. He also directed his virtual Church team and Session as they conducted necessary Church activities, conducted live-streamed worship and strategically addressed issues associated with the pandemic. Greg also continued his personal education through on-line study groups and seminars, which enhances his ministry and preaching. He also worked with Church members to develop and moderate the Racial Equity discussion groups.

Our Associate Pastor, The Reverend Sarah Craven, continues to support Greg and Church members, particularly through her work with our youth. Her support for our Commissioning Class, Youth Fellowship and Mixers & Mission contributes immensely to the success of these programs. During the pandemic, she has been very active on social media supporting Church activities and Children's Education. She has made valuable contributions to our virtual worship services through her preaching and prayer.

We continue to be grateful for the ministry of Reverend Barry Gruver, who serves as our part-time Parish Associate. Rev. Gruver primarily provides our parish outreach services, supporting the sick and elderly in both hospitals and rehabilitation facilities. Unfortunately, during the pandemic, this pastoral ministry had to be performed remotely. Barry also assisted in our virtual worship on most Sundays. Session has recommended him for another term, and we look forward to his ministry in 2021.

We are very grateful for the enthusiasm, creativity and energy of Lisa Marcelli, our Music Director, and Brian Kain, our Music Associate, as they work with our children's choirs, adult choir, hand bell choirs and instrumental groups. While the activities of the choirs were severely restricted during the pandemic, Lisa has maintained contact with most music program participants. Given the limited music options available for virtual worship services, Lisa and Brian have provided the entire music support for most of these worship services. Lisa has also creatively developed music for our limited outdoor worship in 2020. She continues to engage the middle and high school students within the congregation through the vibrant Mixer & Mission activities.

Our dedicated office staff continues to admirably support our clergy and congregation. Sue Nork, our Office Manager, works full time managing and performing numerous office functions with the assistance of Alysia Badskey, who works 2 days per week. The Membership Associate, Mrs. Pamela Dougherty, also works 2 days per week supporting the Membership Committee and helping with visitor documentation and pastoral ministry. Our Treasurer, Debby Talbott, is another trusted

full-time member of the office staff. With the help of the Finance & Stewardship Committee, Debby manages the day-to-day financial issues and investments of the church. During the pandemic, many of the office functions were conducted remotely. The Personnel Committee encourages staff to seek opportunities that contribute to their professional and personal growth.

During 2020, the Personnel Committee encouraged Greg and Sarah to develop performance goals that are focused on several of the key priorities of the Church. These goals, developed for the 2020-2021 Church year, address issues such as pastoral care, membership growth, adult and youth education, mission, future Church leadership and personal growth. The PC and Session will assist Greg and Sarah, when needed, to accomplish their goals and the PC will monitor progress toward achieving these goals.

The PC is also responsible for providing staff with the resources they need to effectively and efficiently perform their responsibilities. Frequently, this involves technology upgrades. In late 2019, an assessment of Trinity's office Information Technology (IT) environment was conducted. The study recommended IT improvements to hardware, software and system configuration. In early 2020, work was completed to install a system firewall, enhance data backup, add anti-virus software, install a higher capacity network switch and make other minor enhancements to network storage and Wi-Fi. Also, resources for system support were contracted.

Trinity's phone system was also replaced in 2020. The replaced phone system was installed in the late 1990s and the phone software was no longer supported. Unfortunately, at times, no phone lines were functioning and the office had no phone service. The new phone system has enhanced reliability and has provided features/capabilities that improve our ability to communicate to Church members.

During the pandemic, music options for our virtual and livestream services were severely limited. To expand our music options and promote creativity with music production, Lisa and Brian were provided new computers. These computers were partially funded through a contribution from the Trinity Community Concert Series (TCCS).

Respectfully Submitted,
John Young, Chairperson, Personnel Committee

Property and Buildings Committee

The Property and Buildings Committee reports to the Session with the primary responsibility of managing the use and maintenance of Trinity's facilities. The committee oversees the following for all church buildings and grounds:

1. Property budget
2. Repair and maintenance
3. Service contracts including:
 - a. janitorial services, maintenance services, landscaping, exterminating, snow removal, trash removal, and equipment servicing
 - b. all mechanical equipment including elevators and fire alarms, heating, air conditioning, and kitchen appliances
4. Purchasing of maintenance equipment and building supplies
5. Utility usage monitoring and conservation
6. Building use requests

In 2020, we started with all the appearance of normalcy which quickly changed due to the Covid-19 Pandemic. As this event grew through the year, we were all confronted with necessary changes to support the health and safety of our church community. This led to new initiatives to enhance staff safety, building security, virtual communications capabilities and ongoing items required for maintaining our church property.

The following is a list of the projects/activities for 2020.

1. Exterior cleaning of church Dryvit finish was completed. This service was generously provided gratuitously by a local contractor in exchange for the use our building for training purposes.
2. Summer landscape maintenance [weeding, trimming, and mulch] was performed by our contractor [H+H] to supplement the volunteer plot programs impacted by Covid-19.
3. Fall cleanup day supported by various volunteers and the Boy Scouts.
4. Two classroom heater units repaired/replaced in Witherspoon Center.
5. The hot water heater servicing the new building kitchen and the Nursery School was replaced.
6. The boiler system was repaired to restore heating to the sanctuary.
7. Air filters for roof HVAC units servicing the Office, Witherspoon Center and the Sanctuary were replaced.
8. Various repairs were made to toilets, sinks, doors, locks, and windows.
9. The church office was reconfigured for enhanced workflow and Covid requirements.
10. Vizpin electronic locks were installed on the Nursery School doors as part of the security enhancements.
11. Security Peep Holes were added to several of the steel doors, including Care and Share and Witherspoon to enhance site security.
12. LED fixtures were used to upgrade existing parking lot lighting. This provides improved lighting for security and energy saving.
13. A sink hole was repaired in the rear parking lot which had formed next to a drain culvert.
14. The lighting system in the church sign along route 70 was repaired.
15. A CCTV feed was added to the front of the Witherspoon building as part of the security initiative. CCTV feeds now cover all common exterior access points with both remote and onsite monitoring for staff and Property and Buildings.
16. In coordination with the Technology committee, wiring and infrastructure was installed to support the Live-Streaming capabilities of the church.

These tasks are often simple little projects that are done by the committee and volunteers. If anyone would like to donate their time and talents to help tackle some of these simple “to do” list projects, contact anyone on the Property & Buildings Committee and we’ll be glad to share our list with you and appreciate your assistance.

Due to Covid-19 restrictions and safety concerns, Session voted to curtail all church property uses until further notice. Waivers were granted to AA for the continued use of Witherspoon Center and to the Boy Scouts for outdoor program uses.

Solar Panel update - The Solar project, which became operational on June 26, 2018, continues to provide benefits. Available data indicates the generation of 36,603 KwH. This continues the trend of generating slightly more than 1/3 of our main building electricity demands.

In addition to the “evergreen” project list generated and updated for the repair and maintenance of our facilities, the following Capital projects are being investigated for 2021:

1. Steeple repainting [Tower, Belfry and Spire]
2. HVAC replacement for the new building [in conjunction with the NJ Energy Programs]

3. Various projects as indicated in the NSGP [Non-profit Security Grant Program] as awarded by the NJ Office of Homeland Security
4. Construction of new front office steps [Rt 70 entrance]
5. Repair/Replacement of existing Iron handrails [Sanctuary front]

The Property and Building Committee is comprised of three ruling Elders; Jay Reinert, Dave Large and Committee Chair Rick Fletcher. We are supported by at large members including; Walt Steinle, Tony Ceneviva, Ed Sanborn, Bill Stockwell, Bill Strobel, Tom Tilsner and Rich Fletcher. Chris Bryfogle continues to assist with evening energy walk-throughs.

I am very grateful to each of them for their continued dedication and service to our church. Trinity would face many additional challenges without their ongoing support and expertise.

Thanks also to the many volunteers who helped with the security and communication projects, the various clean ups, small projects, decoration events, and consultations on technical matters. A special thanks to Sue Nork and Pam Dougherty for all they do to drive and support us.

Respectfully Submitted,
Rick Fletcher, Chairman - Property and Buildings Committee

Strategy Committee

The Strategy Committee was formed in 2012 to address issues associated with the short and long term strategy of the church. When implementing and reviewing this strategy, the Committee considers all aspects of our life together, including worship, education, stewardship, growth, and mission. The committee is guided by the Trinity mission statement: “An Inviting Community Serving Christ for Life. Loving God, Welcoming All, Helping Many”

The Strategy Committee consists of the chairs of each of the Session committees and the Clerk of Session. This structure allows all areas of the church to have input into our strategic direction. This approach also provides the diversity needed to properly prioritize initiatives and resources.

The committee also provides input to:

- Session committee responsibilities
- Financial and personnel issues
- Stewardship campaign
- Budget creation and adjustments
- New or revised fiscal and administrative policies

During 2020, the activities of the Strategy Committee were significantly restricted by the pandemic. The committee was involved with the decision to stop in-person worship in March to protect the health and safety of our Church members. The Committee was also involved with the decision to cease operation of the Trinity Nursery School this fall due to low enrollment and additional pandemic-driven operating costs. Both of these decisions were difficult but were required to assure the long-term health and sustainability of Trinity.

In compliance with Trinity’s Capital Investment and Expenditure policy, the Strategy Committee is also responsible for reviewing, prioritizing and approving all church capital expenditure. During 2020, significant capital investment was required to support recorded and live, on-line worship services. These expenditures included computers for the music program, cameras and software.

Respectfully Submitted,
John Young, Chair

Trinity Production Team Committee

The Trinity Production Team (TPT) is a newly formed Session Committee that was initially formed in response to the congregation's need for virtual worship during the early part of Covid-19 lockdown, beginning in March 2020. As the weeks and months went by, it became apparent that this would be the new "normal" for a while. There was a need to be able to live stream regular worship services on Sunday mornings, instead of simply recording parts of worship ahead of time and editing it together each week. To that end, streaming equipment was researched by the ad hoc committee, appointed by Greg Faulkner. Those members were: Burt Bowen, Steve Talbott, Sarah Payne, Walt Steinle and Susan Bastnagel. The committee met and discussed equipment needs and proposed a budget to Session to purchase the best equipment we could afford given our goal of having live streaming as a permanent part of worship going forward. Once budget approval was given, the equipment was ordered but with significant backorders. Recording of worship continued through the summer and into the fall until the new cameras arrived. Thanks to the Property and Buildings Committee, Walt Steinle and Clay Payne for their invaluable help in making sure the sanctuary was ready for the equipment and all cameras were installed. Many thanks to the ad hoc committee members for their time and service.

As we entered fall, the approval for the TPT was given and new production team members were recruited. The TPT is composed of the following members:

- Alene Bowen, Chairperson
- Burt Bowen
- Susan Bastnagel
- Pam Dougherty
- Kris Parsons
- Paul Paulson
- Doug Nork
- Joe Acevedo
- Andrew Nieradka
- Mike McBride
- Ben Rieth

During the fall, we began in person training sessions for the team. TPT members attended training sessions to learn how to operate the cameras and software in order to run the production of Sunday morning worship. We were on track to have new team members running the worship service within a month or so. Unfortunately, Covid-19 threw us another curve ball with another surge of the virus going into the holiday season, so we had to put the training on hold. We are still waiting until such time as it is safe for members to meet in person for training. During this time of waiting, we (Alene, Burt and Susan) have been implementing new software, upgrading our keyboard for camera operation and generally learning how to produce worship each week. We are feeling more confident with each week and are learning new things with every service.

In addition to working on the software and camera equipment, we are now starting plans for a dedicated space in the sanctuary for the entire production crew, including audio and video operations. With the help of Walt and the Property and Buildings Committee, we will use the time that the sanctuary is not being used for in-person worship to build out this area. Many thanks to Tom Earp for all his dedicated work with the audio systems in the sanctuary.

Susan Bastnagel has been an integral part of the team from day one. She has tirelessly provided editing and technical support for each and every worship service since March. Susan's response to any request

is always “yes I can”. She not only helps run worship but provides crucial tech support to staff and congregation members. Next time you see Susan, be sure to say thanks!

Thanks to our wonderful worship team, (Greg, Sarah, Lisa, Brian and Barry) for leading us in meaningful and high-quality worship each and every week. We are very appreciative of all of their support over the last year. And of course, thanks to the office staff (Sue, Alysia, Pam and Debby) for all their flexibility, willingness, and hard work in making virtual worship a reality.

Finally, on a personal note, none of the above would have happened without the work of Burt Bowen, who has logged hundreds of hours giving his time and talent to make worship possible for Trinity members and friends around the world. From building a computer from scratch to running wiring in the sanctuary, he’s done it all!

Our first live-streamed worship service took place on November 1, 2020 when over 250 people virtually celebrated communion together. It was the culmination of many months of planning and work by many people. We are excited to see where this next chapter of virtual worship takes us.

The new year is shaping up to be a time of growth and learning for this team as we settle into new routines and hopefully see our Trinity family back in the sanctuary. The TPT feels blessed to be able to assist in providing a virtual way to share Christ’s love with our Trinity brothers and sisters and friends. Thanks be to God.

Respectfully submitted,
Alene Bowen, Chairperson, TPT

Worship and Music

The Worship and Music Committee of the Session has general oversight of Trinity’s worship services and music program. In 2020, the committee consisted of Elder Steve Talbott (chair), Elder Janet Cohen and at large member Bonnie Jones. The committee meets along with Director of Music Lisa Marcelli and the Rev. Greg Faulkner on a monthly basis throughout the program year.

Other than oversight of the music program and worship services, some of the other specific duties of the committee include setting communion dates and making sure they receive Session approval and reviewing and recommending Baptism requests for Session Approval. They also manage the assignment of Elders each month to serve communion as well as the Sunday morning worship greeters. In addition, the committee manages the flower chart each week and the corresponding memorials that appear in Work & Worship. During the Advent and Lent seasons, they oversee the ordering of Poinsettias and Easter Lilies that help to beautify our sanctuary.

2020 proved to be a year unlike any other in the worship life of Trinity Presbyterian Church. The year started with plans for a busy worship and music schedule including the quickly approaching Lenten season. That all changed in mid-March with the onset of the COVID-19 pandemic. Immediately, Soup & Sound was cancelled along with live, in-person worship as mandated by the State of NJ.

That is when Burt & Alene Bowen and Susan Bastnagel immediately stepped up to start the recording of Virtual Services to be shown on Trinity’s YouTube Channel and linked to Trinity’s website. Not a single worship service was missed which is remarkable. Trinity was blessed to have the talent within our congregation to not only immediately step in to produce the virtual services but also to do it in a high-quality manner. The immediate feedback from the congregation was that the services were a true

blessing during a difficult time. The outreach of the Virtual Services has gone well beyond Trinity's congregation with former members and family and friends of the congregation "tuning in" from around the country and, in some cases, around the world!

Lisa Marcelli and Brian Kain have continued their good work despite the pandemic by providing some very meaningful duets as part of worship on a weekly basis. In addition, they have also found ways to keep Trinity's musicians engaged and connected despite not being able to be together. Lisa has reached out to the adult choir on a regular basis and scheduled Zoom calls so that there is an opportunity to "catch up" on a regular basis. In addition, Lisa and Brian have been creative in developing "virtual choir" participation for both the adult and children's choirs and then editing for inclusion in the virtual services.

In addition, many thanks are due to Bonnie Jones for the recording of countless music performances of the adult choirs, children's choirs, bell choirs, ukulele band, and Trinity Band. Those recordings from previous years of worship, have been used on almost a weekly basis as part of the Virtual Worship services and have been truly a blessing and reminder of when things were normal prior to the pandemic.

In 2020, prior to the pandemic, TCCS held a concert on March 1st of the Rachmaninov Trio. The balance of live concerts that were planned for 2020 had to be cancelled because of the pandemic. On December 4th, a "virtual" concert of the Atlantic Brass Band was held and broadcast on Trinity's YouTube channel. This was a pre-recorded concert that featured some clips from prior concerts as well as some more recent recordings of small groupings of musicians. The TCCS committee decided that any donations that were received in 2020 would be used to support the Cherry Hill Food Pantry and Cathedral Kitchen. This is the 31st season of TCCS and much gratitude goes to Lisa and her committee members Donna Croker, Linda Flanary, Carolyn Kramer, Kristen Viglietta, and Ron Willoughby.

In May, an Ad Hoc Committee was formed to investigate what would be required to "Live Stream" the worship services. This was due to the success of the virtual services and the realization that once in person worship resumes, that there would still be the need to broadcast the services live. The committee members are Burt & Alene Bowen, Susan Bastnagel, Sarah and Clay Payne, Walt Steinle, Steve Talbott and Rev. Faulkner. Session approved the ordering of livestream equipment in June and installation began right away. Many thanks to Walt Steinle for installation of wiring for cameras, sound and computer equipment. Thanks also to the Paynes who provided custom woodworking for installation of the cameras as well as creating a workstation in the balcony for installation of the livestream equipment. The equipment was used to record the Virtual Services starting in September and the first true "livestream" service started soon thereafter. Like the Virtual Services, the quality of the Livestream services has been very impressive and will become a permanent feature of worship going forward.

In October, Sarah Craven and Lisa Marcelli organized some outdoor worship services that were held in the rear parking lot on Sunday afternoons. A new, portable sound system was purchased for use during the services and will be a nice addition for Trinity to use for various needs going forward. The outdoor services were well attended and one of the few opportunities in 2020 for the congregation to gather together for in person worship.

2020 will always be remembered as the pandemic year when in person worship was abruptly halted. We are so fortunate to have a dedicated and talented staff that was able to be flexible and adjust to the challenges that the pandemic provided. Not only did worship and music continue, but it also turned out

to be the glue to keep our congregation engaged and “connected” throughout the pandemic. Also, many volunteers continued to step up in new ways which is much appreciated. We all look forward to the end of the pandemic and the ability to return to a sense of normalcy as early as possible in 2021!

Respectfully submitted,
Steve Talbott, Chair

Music Department Report

2020 has been a year like no other. Coming off a strong Advent/Christmas season, Trinity’s 13 music ensembles jumped right into making music in January. Weekly rehearsals were preparing our groups for Lent and Easter, the Children’s Musical and Youth Sunday... to name a few. And then, on Friday March 13, Trinity closed its doors. The choir room and bell room were empty. The music stands stayed still and the voices young and old that filled the halls and sanctuary were at home in quarantine.

Suddenly singing and playing an instrument in a group was not allowed. What once was considered a wonderful, safe way of creating community, friendships and praising God was deemed dangerous.

To be honest, in those first few days I was afraid making music was over. And yet, here we are 9 months later, and Trinity never stopped.

On Sunday March 15, Brian and I were singing in Trinity’s first YouTube service with Alene and Burt Bowen behind the cameras. Thanks to Bonnie Jones, all the music ensembles at Trinity have been represented in our online services via her video library. Susan Bastnagel has been a lifeline of knowledge, guidance and support as we created music videos. With Pastor Sarah Craven it has been great fun creating virtual VBS and Advent videos for the children, hosting outside Mixers and Missions for the Youth and offering virtual Gen Z meetings for our college age young adults. The almighty Zoom became a platform to have mini choir rehearsals, and the outdoor worship services afforded us the opportunity to have live bell music ring in the parking lot.

Thanks to TCCS and Trinity, Brian Kain and I received new computers that provided us with the technology to make a new kind of choral music... VIRTUAL. This fall, the Adult Choir (being patient, understanding and brave) walked together with us as we created music online. Who knew singing into a cell phone was a way to make choral music?

At the time of this writing, we are in Advent. A virtual TCCS concert featuring the Atlantic Brass Band has been created. During our Advent and Christmas worship services, two newly created anthem/videos featuring all our choirs, past videos, as well as live music will be presented. Trinity will even offer a virtual pageant on Christmas Eve.

Brian Kain continues to be an integral part of Trinity’s music program. Together we have combined our skills to try to adapt and create new ways to stay connected with people and present music at Trinity.

God continues to work wonders at this church, and I am truly humble and grateful. I look forward to another year of making music at Trinity and to serving God and God’s people known as Trinity Presbyterian Church.

Respectfully submitted,
Lisa K. Marcelli, Director of Music

Youth Ministries

The programs provided by the Youth Ministries Committee this year continued to nurture and guide the youth of Trinity aged 7th through 12th grade. Through our programs, the youth were encouraged to build a strong foundation of faith in the hope that they would continue in their faith journey by following Christ and continuing to serve Christ as a member of Trinity Presbyterian Church. Following their commissioning, the students were encouraged to participate in the Senior High program, and the committee is working to continue building relationships with those who have graduated and moved on to college. Though our year was disrupted by the pandemic, Youth Ministries continued to work with the youth of Trinity to promote mission and outreach to those in need, as well as attend to the spiritual spark in our students.

Commissioning Class

Under the guidance of Rev. Sarah Craven, Barb Clarke and Meg Warren, the 7th and 8th graders of Trinity studied in preparation for becoming members of Trinity Church's congregation. Through the commissioning program, the 7th graders focused on the book of Luke. Rev. Sarah also led Bible overviews as well. There were five 7th graders that attended Commissioning Class this past year. In May 2020, there were four 8th graders and one freshman that were working towards becoming members of Trinity. The students were supported by a dedicated group of Covenant Partners who shared their gifts, time and energy with the 8th grade commissioners. We look forward to commissioning our eighth-grade class of 2020 when our congregation is permitted to gather in Trinity Church.

The Commissioning program began its latest session in September 2020 with seven 7th graders and five 8th graders being led by Rev. Sarah Craven, Meg Warren and Barb Clarke. The students and Rev. Sarah Craven participated in a socially distanced gathering to begin the new year. The students are continuing to meet with their teachers via Zoom to continue their studies as they pursue their faith journey to become members of Trinity Church.

Senior High Fellowship

The Rev. Sarah Craven continued to lead the Senior Highs serving as the Youth Director. Rich Fletcher and Tracy Miller also served as year-round advisors, with Donna Allen continuing to serve and support the Senior Highs with key events. The Senior Highs completed various activities, including cooking a breakfast on Super Bowl Sunday and meeting with students from Temple Beth Shalom to discuss the Presbyterian faith and to make sandwiches for Cathedral Kitchen.

When the pandemic hit, Senior Highs met via Zoom. The start of the school year included a socially distant experience to reconnect with the youth.

Though many of our previously planned activities, including our mission trip to West Virginia were canceled due to the pandemic, we remain hopeful that we can return in the summer to continue our work and provide our youth with a meaningful experience growing in fellowship and serving others.

Mixers and Mission

Mixers and Mission was led by Rev. Sarah Craven and Lisa Marcelli, who were able to continue the charge of sparking mission in our youth despite the challenges of COVID. Prior to COVID, the junior high and high school students of Trinity met up with the youth of Temple Beth Shalom in January. The students met in the sanctuary and discussed the Presbyterian faith and had a tour of the sanctuary. Afterwards, the youth of Trinity and Temple Beth Shalom participated in a joint mission project of making 750-800 sunflower butter and jelly sandwiches for Cathedral Kitchen. Our last mission activity

of the year included visiting the residents of R&M Boarding Home to bring them toiletries and to celebrate Valentine's Day. Unfortunately, due to COVID, our previously planned Scavenger Hunt was canceled. However, in October and November we were able to provide students with socially distanced service projects including making turkey and cheese sandwiches to be distributed by Cathedral Kitchen and putting together college care packages and Christmas stockings for the residents of R&M Boarding Home.

Gen Z

Rev. Sarah Craven and Lisa Marcelli successfully launched "Gen Z" to help bridge the gap between the time when students leave for and return from college. The group met several times starting with a socially distant introductory meeting before they began holding monthly meetings via Zoom to analyze and discuss the TV show, "The Good Place."

The Youth Ministries Committee is grateful for those who give their time and gifts to the youth of Trinity. We are proud of the accomplishments of our youth and look forward to what the future holds. We pray that we continue to serve God and the youth in a manner that positively impacts and helps support our youth, Trinity Presbyterian Church and our surrounding community.

Respectfully Submitted,
Tracy Miller, Youth Ministries Chair

2020 Audit Committee

The Audit Committee for Trinity Presbyterian Church (USA) elected at the Annual Corporation meeting consisted of Jen Dukelow, Bill Kain and Linda Wean. Using the Audit Steps template developed by the 2013 Audit Committee, the 2020 committee met with Treasurer Debby Talbott on November 18, 2020 to review the latest updates to the Book of Procedures and perform the 2020 audit based on a sampling of financial transactions from the current year.

The Book of Procedures used to implement the financial policies of the Church were reviewed and approved by the Stewardship and Finance Committee in October 2020.

A review of EasyTithe receipts was conducted for August to verify and validate a direct match to monthly corresponding Church bank statements. All deposits were accounted for and traced thru to the corresponding bank statements.

Counter results, checks deposits and bank statements for August 2020. These reports were provided and reviewed and there were no inconsistencies or discrepancies found during the audit.

A quarterly audit was performed on all checks over \$2000.00 for the 3rd Quarter (July, August, and September). This audit included confirming the inclusion of double signatures as required by Church policy (confirmation by email in lieu of two signatures used when needed to follow COVID-19 guidelines). Additionally, all audited items contained sufficient itemized detail back-up to explain the need and use for the checks written.

All credit card bills for the month of August 2020 were reviewed in accordance with the Book of Procedures. Each charge had the required voucher and receipt/billing invoice to appropriately charge the correct budget line item.

A review of the Memorial and Endowment Funds was completed using the month of September 2020.

The 2020 financial report was reviewed along with the monthly financials for December 2019. All the summary accounts with the supporting data accounts were cross referenced to ensure accuracy and traceability.

August 2020 payroll documents, including checks sent to the IRS for withholding taxes. Payroll records were reviewed for two payroll periods. Records reviewed included employee timecard, net payments, payroll tax payment to the IRS and employee pay stubs. All documents were correct and traceable to their proper accounts.

A concise list of all open and active contracts was provided. The list included the contracting company name, current contract cost and length of contract. In addition, it also included Trinity's obligation upon termination of contracts along the committee responsible for monitoring the contract. All contracts were confirmed to be active with two currently in the review process. The system of tracking these contracts is working well. The Session committee chairs along with Trinity's Treasurer are actively involved in maintaining and updating the information for these contracts as the needs evolve.

The current provider for Trinity's Property, Casualty and Risk Insurance Policy is Willis of Ohio. This policy is the same from last year and is endorsed by the Presbyterian Church USA and used by over 4,000 congregations. The limits are in line with the asset values listed in the financial statements as of December 31, 2019.

Trinity did receive a loan under the Federal Cares Act. The funds were used to offset payroll and some utility bills. The flow of the funds was reviewed for transparency.

The 2020 Audit Committee would like to thank Debby Talbott for her assistance in pulling together all the requested records especially considering pandemic safety restrictions/guidelines.

Respectfully submitted,
Jennifer J. Dukelow, Convener